

# THE UM STAFF ADVISOR

Volume 8, Issue 4

JANUARY 1996

## From the Chair...

Vice Presidents McGill, Turner, and Wallace have approved changes in the Staff Recognition Week awards and events. A hearty thank you to the members of the Staff Recognition Week Review Committee — Cuba Plain, chair, Leslie Ewigman, Sherri Helm, Jean Hough, Nilufer Joseph-Tipton, Bonita Lenger, Vivian Mason, Kandis Smith, and MaryAnn Williamson. They put in a great deal of time and effort in their review of Staff Recognition Week.

Thanks also to everyone who filled out the surveys on what you liked or did not like about the Week's activities. It was your survey responses that formed the basis for the changes. And thanks to the VP's for supporting our efforts to make a better Staff Recognition Week!

In other Staff Council news there will be a meeting of all the campuses' staff councils sometime this spring. We'll discuss items of mutual interest and hopefully bring some new ideas back with us. Staff Council is looking into doing several CPR-related items. We will be arranging a training and certification class, which we have not done in several years. We will also attempt to publish a list of persons who are presently CPR-certified in the UM System buildings.

## About Staff Advisory Council:

A major function of the Staff Advisory Council is to plan and hold events that make up Staff Recognition Week each May. A great deal of planning goes into the week. This year there will be changes in activities and awards. Please check the 1996 Staff Recognition Week column in this newsletter for more details. ***A nomination form is included with this letter and deadline for return of nomination forms will be February 16.*** It is quick and easy to fill out. Really! We hope to get lots of nominations.

Brian McNamee, Chair

## UM Staff Advisory Council Minutes...

The UM Staff Advisory Council met on January 12 in the 542 Clark Hall. See committee reports for more detailed information. Next meeting will be February 9, President's Conference Room, University Hall.

## STANDING COMMITTEES

### Staff Benefits

***Bonita Lenger, chair; Pat Leistner, vice-chair***

Bonita reported that she has put a committee together and will have its first meeting on January 24. An agenda item for this group will be to take a look at "prescriptions" -- why do POS members pay higher prices than HMO members when using the same pharmacies? More information to follow.

### Salary and Wage

***Mary Lu Brown, chair; Monique Dodson, vice-chair***

The results of this committee's survey were presented to Dr. McGill. McGill indicated that he would pass this information along to Ken Hutchinson and Ray Mura.

### Parking and Transportation

***Cuba Plain, chair; Brenda Dennis, vice-chair***

Next meeting of this group will be January 25.

## Special Interest Committees

***Medical Oversight Committee*** -- Catherine Volmert  
No report.

***Staff Recognition*** -- Look for more information in the 1996 Staff Recognition Week column included in this newsletter.

***Staff Recognition Review Committee*** -- A final report on proposed changes to Staff Recognition Week and budget went to the Vice Presidents for approval. The proposal and budget have been approved.

Items for publication should be sent in writing to:  
Vivian Mason, 819 Clark Hall.  
Items can also be sent via cc:Mail.

Happy Birthday to You....  
Happy Birthday to You....



## FEBRUARY

### UM

BETH M ASBURY, FAC. PLAN. & DEV.	02/14
JAMES STEPHEN BANTIN, WEST. HIST. MANU.	02/24
ELIZABETH ANN BERRYMAN, LIB. SYSTEMS	02/17
MARGUARITE BESLEME, UNIVERSITY REL	02/05
LINDA R BROWN-BYRNE, STATE HIST. SOCIETY	02/14
SHIRLEY S DEJARNETTE, INVEST. & BANKING	02/21
LARRY D FINCHER, UNIV. PRESS	02/13
LORI M FITTE, PATENTS & LICENSING	02/10
PHILIP HARRISON, PRESIDENT'S OFFICE	02/17
MARY FRANCES KITE, RECORDS MGMT.	02/26
KURT W KOPP, LIBRARY SYSTEMS	02/16
JANE HAZEL LAGO, UNIVERSITY PRESS	02/22
JOHN S LARKIN, RECORDS MANAGEMENT	02/26
KRISTIE S LEE, UNIVERSITY PRESS	02/03
LOTA P LITTLE, RECORDS MANAGEMENT	02/18
CATHY A MAUPIN, SPONSORED PROGRAMS	02/26
CAROLYN SUE MCCUBBIN, WEST. HIST. MANU.	02/09
JAMES T MCGILL, EXEC. VP ADMIN. AFFAIRS	02/24
JANET MARIE MEYER, ACCOUNTING	02/07
STACY M MITOK, UNIVERSITY PRESS	02/03
SANDRA DIANN MOHR, RECORDS MGMT.	02/04
RETHA FERN NICHOLS, FAC. & STAFF BEN.	02/13
CUBA A PLAIN, PLANNING AND BUDGET	02/26
JOYCE A SASSE, ACCOUNTING	02/08
ROBERT A SIMMONS, FAC. PLAN. & DEV.	02/14
ALLEN J SNIDER, STATE GOV. RELATIONS	02/19
AUDREY L SPIELER, PRESIDENT'S OFFICE	02/14
MARY E TAYLOR, RECORDS MANAGEMENT	02/24
DONNA JEAN TURNER, MGMT. INFO. SYS.	02/04
RICHARD LEE WALLACE, VP ACAD. AFF OFF.	02/27
ANNETTE R WENDA, UNIVERSITY PRESS	02/16

### UNIVERSITY EXTENSION

JANICE K BRANUM	02/09
JO BRITT	02/21
CHARLES E BROWNING	02/27
REITA BETH BURKE	02/16
ROBERT W CHAPPLE	02/17
DONNA JEAN CLAVIN	02/09
SARA GENE COOPER	02/02
PALMA KAY CRASS	02/28
KAREN JEWEL ELLIOTT	02/01
ARCHIE GLYNN FLYNN	02/05
WANETA M FRAZER	02/14
LEIGH ANN GRANT	02/15
DAVID R GUETHLE	02/26
RAMONA JEAN HAMILTON	02/18
DAVID LEON HILEMAN	02/14
BETTY SUE HOLMES	02/18
MORRIS R HUDSON	02/13
HAROLD HADLEY ISAAK	02/16
GLENDA KINDER	02/05

### UNIVERSITY EXTENSION (cont.)

KATE RUTH KING	02/11
WILLIS E LINNEMAN	02/25
MICHAEL R MILAM	02/14
DEAN W MOORE	02/21
MARY A MYERS	02/12
JAMES HOWARD OLLAR	02/25
MARY BETH OTTE	02/19
JACQUELINE A RASMUSSEN	02/23
TONY RAY RICKARD	02/27
JULIANNE ROYSE	02/01
JAMES R SCOTT	02/10
CHARLES MERRELL ST CLAIR	02/01
JEANETTE J STEVENSON	02/09
GEORGIA STUART SIMMONS	02/26
JAMES R TEEGARDEN	02/18
JERRY DEAN THOMPSON	02/28
RENITA RENEE WATERS	02/21
LOUIS T WIGGINS	02/27
SUZANNE I ZEMELMAN	02/05

### *January Service Awards...*

#### 15 Years of Service

**Jean Hough, Records Management**

#### 10 Years of Service

**George Rickerson, Library Systems**

#### 5 Years of Service

**Keith Chilton, Auditing**

**Leslie Ewigman, University Extension**

**John Brenner, University Press**

**Maurice Manring, University Relations**

**Martha Brendel, University Relations**

### *Kudos Column...*

**Congratulations to Len Kellogg, Senior EDP Auditor, Jim Weaver, Controller, and Cuba Plain, Senior Budget Analyst, for their appointment to the 1996 Host Committee of the Central Association of College and University Business Officers (CACUBO). The Host Committee is responsible for overseeing all annual meeting functions including facility planning, program promotion and registration activities for the Association.**

CACUBO's objective is to plan, provide and encourage professional and personal development for all levels of management in the business and financial areas of higher education.

**UM SYSTEM STAFF ADVISORY  
COUNCIL MEETING DATES**

February 9, 1996  
March 8, 1996  
April 12, 1996  
May 10, 1996  
June 14, 1996  
July 12, 1996  
August 9, 1996  
September 13, 1996  
October 11, 1996

*The UM Staff Advisory Council was formed to provide two-way communication between staff and the President on pertinent issues. If you have comments or questions about any subject related to UM System staff, please contact one of your council members.*

*They are there for you!*

**NOMINATION DEADLINE FOR  
STAFF RECOGNITION AWARDS:**

**FEBRUARY 16**

**UM STAFF ADVISORY COUNCIL MEMBERS  
1995-96**

<b>Brian McNamee, Chair</b>	<b>882-2316</b>
<b>Nilufer Joseph-Tipton, Vice Chair</b>	<b>882-4713</b>
<b>Tammy Trader, Sec.-Treas.</b>	<b>882-9222</b>
<b>Cuba Plain, Past Chair</b>	<b>882-4614</b>
<b>Joe Asher</b>	<b>882-7652</b>
<b>Vivian Mason</b>	<b>882-2243</b>
<b>Bonita Lenger</b>	<b>882-2412</b>
<b>Mary Lu Brown</b>	<b>882-9255</b>
<b>Brenda Dennis</b>	<b>882-3211</b>
<b>Monique Dodson</b>	<b>882-6730</b>
<b>Patricia Leistner</b>	<b>882-4633</b>
<b>Catherine Volmert</b>	<b>882-2707</b>

*UM-SAC members are also available through e-mail.*

**1996 STAFF RECOGNITION WEEK**

DATE: May 13-17, 1996

Included with this newsletter is the nomination form for the 1996 UM System Staff Recognition Awards. All you have to do is **NOMINATE** someone and sign the form. That's it! and it is easy to do!!!

**DEADLINE FOR NOMINATIONS IS February 16.** Mail the nomination form to: UM-SAC, Mail Room, 121 University Hall or send your nomination(s) via electronic mail to: UM Staff Advisory Council.

*Remember this.....you can submit more than one nomination, however, you cannot nominate the same person more than once, regardless of the category.*

**T-SHIRTS.....IT'S NOT TOO SOON TO ORDER YOURS!!!** If you would like to purchase one, please send your name to Vivian Mason via e-mail or to 819 Clark Hall. The price of the t-shirts have yet to be decided. Place your order now and we'll let you know the cost later (between \$5-\$7).

**1996 STAFF RECOGNITION WEEK THEME:**

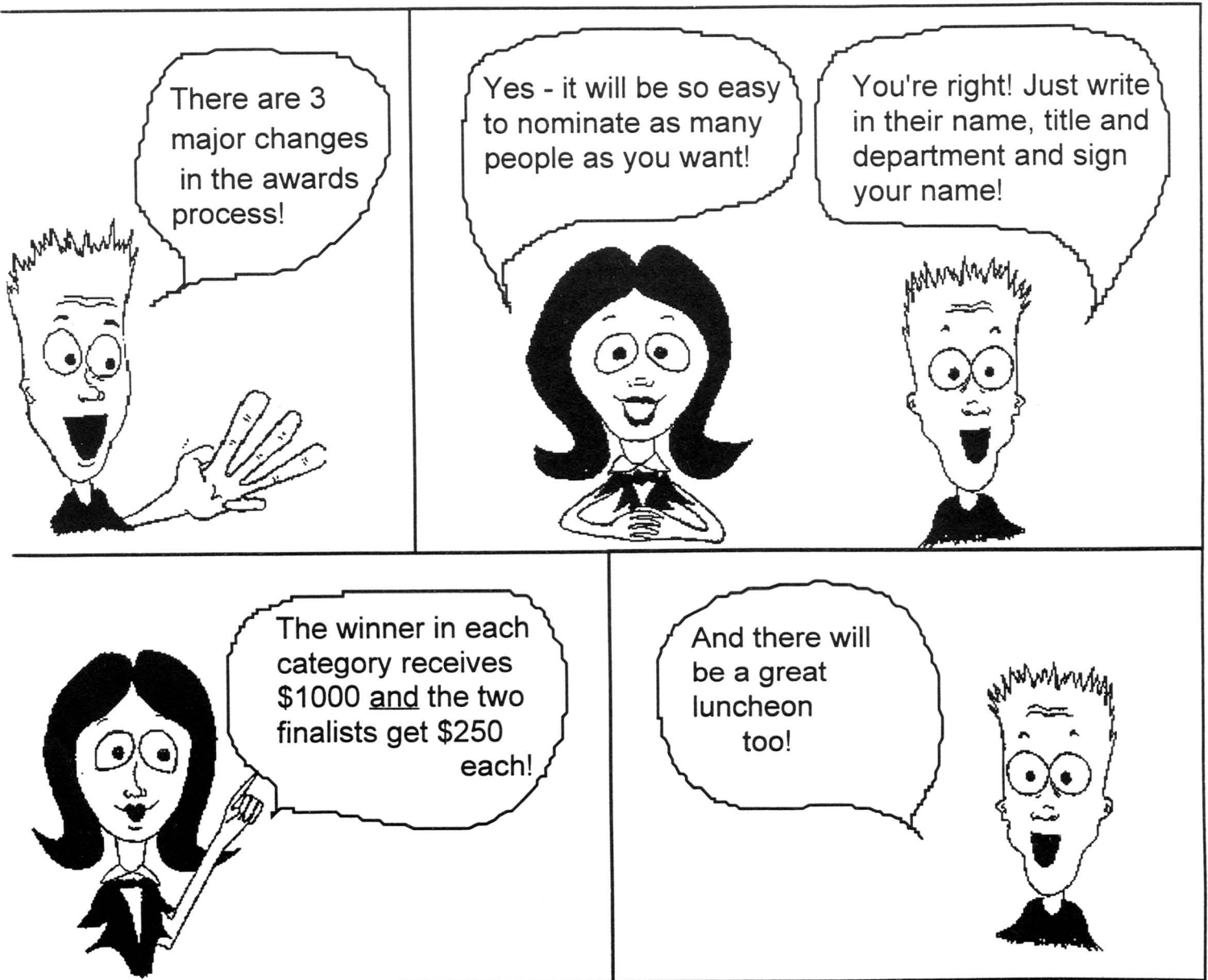
**"Team Building for the Future"**

**VOLUNTEERS NEEDED.....**If you would like to help with staff recognition week, please call Vivian Mason or send an e-mail to chairs of those subcommittees. Subcommittees for this year's program are:

Ceremony Subcommittee – Cuba Plain (2-4614)  
Storyteller Luncheon – Tammy Trader (2-9222)  
Picnic/Other Activities – Nilufer Joseph-Tipton (2-4713) and Debbie Ricker (2-4321)  
T-Shirt/Food Drive Day – Teresa Stroud (2-4142)  
Awards/Selection Subcommittee – Vivian Mason (2-2243)

*Continue to read the newsletter for an update on all of the CHANGES that have been made to Staff Recognition Week.....*

# 1996 STAFF RECOGNITION WEEK



Note: Staff in University Extension Regional or County offices are not eligible for this program. Awards to University Extension staff will be presented on a separate occasion.

Monday -- Storyteller Luncheon

Tuesday -- Staff Recognition Week T-Shirt/Food Drive Day

Wednesday -- Staff Recognition Awards Luncheon

Thursday -- Activity To Be Announced

Friday -- Picnic