

# THE UM STAFF ADVISOR

Volume 7, Issue 7

JUNE 1995

## **From the Chair...**

I want to thank everyone who participated in Staff Recognition Week and helped make it a success. Congratulations to the staff award winners, finalists, and nominees. You should all be proud of the recognition awarded to you by your peers. Thank you President Russell, and Vice Presidents McGill, Turner, and Wallace for your support in making Staff Recognition Week possible.

In accordance with our philosophy of continuous improvement, a SAC committee has been appointed to review Staff Recognition Week. Please complete the survey form that is found in this newsletter. The committee wants to know what you like about Staff Recognition Week and how you think the activities and awards process could be improved. We look forward to hearing from you!

SAC is once again soliciting nominations for new council members. Four new council members will be elected this fall. Their three-year terms will begin in October. A nomination form is included in this newsletter. I encourage anyone interested to complete a nomination form, or encourage someone else to run. The deadline for nominations is July 10, 1995.

Cuba Plain  
UMSAC Chair person

## **UM Staff Advisory Council Minutes...**

The UM System Staff Advisory Council meeting was held in the President's Conference Room, University Hall on April 14, 1995.

Standing committee reports are included in this newsletter. The Election Committee has put together a nomination form for the 1995-1998 term. The form is included in this newsletter, please take the time to nominate someone or yourself and return. A Staff Recognition Review Committee has been established to review the entire SRW program and activities. The committee would appreciate your filling out the survey (included in this newsletter) and returning it.

The June Newsletter will include the first in a series of articles related to the 1995 United Way Campaign. The articles are intended to be informative and serve as a vehicle for UM System Staff to become familiar with United Way.

The Council is proposing that the next meeting, July 14, 1995, be a "Rap" session with the Vice Presidents. If you would like to attend this meeting, please contact a Council member so that we can have a count as to how many staff would like to attend.

## **STANDING COMMITTEES**

### **Salary and Wage:**

**Earnestine Lusby/Peggy Quisenberry, co-chairs;  
Mary Lu Brown, vice chair**

A copy of a letter was distributed to the Council that will be sent to all departments regarding the three Presidential Committee Reports issued in November 1994.

### **Parking and Transportation:**

**Joe Asher, chair; Kristie Barnhill, vice chair**

No report -- the next scheduled meeting is for September.

### **Staff Benefits:**

**Tammy Trader, chair; Bonita Lenger, vice chair**

No report.

### **Special Interest Committees:**

**Medical Oversight Committee** -- There has been no meeting. A representative from GenCare and two doctors were to attend the last meeting but were unable to do so.

**Elections Committee** -- The Election Committee is seeking nominations for two vacancies in the administrative/professional group and two vacancies in the service and support group. These seats will become vacant October 1995 and those selected will serve a three-year term. Committee members are: Earnestine Lusby, chair; Joe Asher, Cuba Plain, Brian McNamee, Mary Ann Williamson, and Bonita Lenger. **The nomination form is included with this newsletter. Please remember that the UM System Staff Advisory Council is our means of communication with Administration. You can be a voice for yourself and co-workers by becoming a part of the Council. Nominations are Due by July 10, 1995.**

**Staff Recognition Review Committee** -- An UMSAC committee has been established to review the total Staff Recognition Week program and activities. A survey is included in this newsletter to help us with this review process. Please take the time to fill it out and return by July 17. We need your help to ensure that future Staff Recognition Weeks continue to be the best they can be. Committee members include: Cuba Plain, chair; Vivian Mason, Bonita Lenger, MaryAnn Williamson, Jean Hough and Sherri Helm.

PLEASE TAKE THE TIME  
TO  
FILL OUT THE STAFF RECOGNITION WEEK SURVEY  
(this survey will also be available via email), DUE JULY 17  
AND  
NOMINATE SOMEONE OR YOURSELF TO  
SERVE ON UMSAC FOR THE 1995-98 TERM, DUE JULY 10  
BOTH FORMS ARE INCLUDED IN THIS NEWSLETTER

**Happy Birthday To You...**  
**Happy Birthday To You...**



## JUNE

### **UM System**

Linda K. Brown-Kubisch, State Hist. Society  
Lori J. Cajandig, University Press  
Dennis Paul Cesari, Mgmt. Services  
Marie C. Concannon, State Hist. Society  
Wende S. Crow-Waltz, Mgmt. Infor. Systems  
Vicki Sumiyo Dennison, VP Academic Affairs  
Monique Ann Dodson, Accounting  
Frank B. Fillo, University Relations  
Angela G. Gilpin, Business Services  
Rosemary S. Hanczor, Fac. & Staff Benefits  
Willie Matthew Jones, Records Mgmt.  
Ann N. Morris, West. Hist. Manuscripts  
Cynthia L. Parks, Records Mgmt.  
Norma L. Rhodes, Mgmt. Infor. Systems  
Sarabeth A. Rhodes, Mgmt. Infor. Systems  
Beverly D. Riddle, Mgmt. Infor. Systems  
Leslie Joe Sapp, Infor. & Computing Services  
Cynthia Ann Stewart, West. Hist. Manuscripts  
Kenneth F. Thomas, West. Hist. Manuscripts  
Tammy D. Trader, Infor. & Computing Services  
Velma I. Valdovines, President's Office  
Douglas K. Wendt, Infor. & Computing Services  
Kelly L. Whitley, West. Hist. Manuscripts

### **University Extension**

Anna L. Barber  
Lona Bledsoe-Baker  
Cheryl L. Carnell  
Roy Jean Carter  
William Patrick Casey  
Wanda June Cowling  
Paul Ferreol Cretin  
Cynthia D. Edmondson  
Hildegard G. Etzkorn  
Marjorie F. Frankenbach  
Jim Otis Freeman  
Marion Eugene Gentry  
Sara Beth Grimes  
Alan Bruce Hale  
Lula B. Harper  
Dolores A. Heisserer  
Tina S. James  
Stephen C. Jeanetta  
Ruth Ann Jeffries  
Patricia G. Jones  
Sonja Lynn Laird  
Lynna J. Lawson  
Candy L. Leonard  
Nancy Elkins Mense  
Donald Neil Mobley  
Maryann S. Redelfs  
Virginia L. Shain  
Judith J. Tanner  
Thelma Jean Ward  
Ethel A. Wyatt  
Melvin John Zielinski

### **June Service Awards...**

**\*\*\*25 YEARS\*\*\***

**Peggy Platner,  
State Historical Society**

**\*\*\*20 YEARS\*\*\***

**Teresa Stroud-Winegar,  
University Extension**

**Janice Smiley,  
University Press**

**\*\*\*10 YEARS\*\*\***

**Sara Grubaugh,  
University Extension**

## 1995 UM System United Way Campaign

### UNITED WAY AGENCY TOUR

Nearly two dozen UM System United Way volunteers took a bus tour of six agencies supported by Columbia Area United Way Tuesday morning, May 16.

They visited The Shelter, Family Counseling Center, two Community Nursery Schools, the Salvation Army Harbor House, and Meals on Wheels. The tour was organized and led by Kathi Posch, Marketing Director for Columbia Area United Way, and Dave Lendt, Director of University Relations and UMSystem Campaign Leader.

"Several participants told me it was an eye-opening experience," Lendt said. "I can understand that, because when I took a similar tour it made me a zealot for United Way. I came away from that tour — and this one — convinced that many of the real heroes in our society are the people who run the human service agencies supported by United Way."

In a recent letter to UM System staff members, President George Russell noted that UM System last year achieved just 79% of its fairly modest goal. "Because I have seen the enthusiasm and goodwill of our people expressed in so many other ways, I can only conclude that any lack of support results from a lack of information," he said.

The tour, which was designed to help inform staff members of United Way activities, included Cuba Plain, chair of Staff Advisory Council, and Vivian Mason, UM Staff Advisory Council member, who represent SAC on the UM System Campaign Steering Committee.

Keypersons from various units within UM System Administration have also been appointed. Those who participated in the tour were: Jan Thornton, Academic Affairs; Sherri Helm, Administrative Affairs; MaryAnn Williamson, Business Services; Cindy Cover, Human Resource Services; Sherry Kilgore, Investment and Banking; Ellen Palmer, Outreach and Extension; Donna Johanning, Accounting Services; Marilyn Selovich, Governmental Relations; Mary Smith, Outreach and Extension; Jean Sundet, Outreach and Extension; Marilyn Keil, University Press; Janet Waibel, University Relations; Sandi Wells, State Historical Society, and Norma Rhodes, Chief Information Office. Keypersons unable to attend included: Jean Hough, Records Management; Debbie Ricker, Outreach and Extension; Memoree DeSpain, Facilities Planning and Development, and Laurie Wilson, Outreach and Extension.

Other Steering Committee members on the tour included: Ralph Caruso, Chief Information Officer; Phil Harrison, President's Office; David Russell, University Relations, and Sandy Stegall, Outreach and Extension. Blake Danuser, Human Resource Services, also serves on the Steering Committee.

Although the campaign will not take place until next fall, Lendt said, staff members and volunteers representing United Way would be happy to join staff meetings to talk about the organization and to answer questions about its operations.

"I appreciate the support of the President and the General Officers and, of course, the willingness of the Steering Committee members and Keypersons to learn more about United Way," Lendt said. "I am persuaded that the better we understand this very efficient way of looking after the needs of those around us, the more likely we will be to support it."

### UM SYSTEM STAFF ADVISORY COUNCIL MEETING DATES

July 14, 1995  
August 11, 1995  
September 8, 1995

*The UM Staff Advisory Council was formed to provide two-way communication between staff and the President on pertinent issues. If you have comments or questions about any subject related to UM System staff, please contact one of your council members.*

*They are there for you!*

#### UM STAFF ADVISORY COUNCIL MEMBERS 1994-95

Cuba Plain, Chair	882-4614
Brian McNamee, Vice Chair	882-2316
MaryAnn Williamson	882-2706
Kristie Barnhill	882-3627
Joe Asher	882-7652
Angie Gilpin, Sec./Treas.	882-9311
Earnestine Lusby	882-7054
Peggy Quisenberry	882-9215
Tammy Trader	882-9222
Vivian Mason	882-2243
Bonita Lenger	882-2412
Mary Lu Brown	882-9255

UMSAC staff members are also available through e-mail.

**Items for publication should be sent in writing to:  
Vivian Mason, 819 Clark Hall.  
Items can also be sent via cc:Mail.**

# 1995 STAFF RECOGNITION WEEK

## *In Review*

The 1995 UM System Staff Recognition Week (May 8-12) "*Reaching for the Sky in '95*" was a big success!

The week started off with over 130 UM System Staff attending a "Brown Bag (actually a White Box) Lunch" and spending an enjoyable hour with J. G. "Paw-Paw" Pinkerton, a storyteller from Stamford, Connecticut. Mr. Pinkerton's presentation was a big hit with all who attended.

The UM System Awards Ceremony on Wednesday, May 10, honored staff for their length of service, 1994 retirees and recognized nine of System's most outstanding staff members in three categories: Service and Support, Administrative/Professional, and President's Award. The recipients from each category received a \$1,000 award. Pictures of the recipients and finalists in each category are included below.



### ***Service and Support Category:***

Front row: Monique Dodson, Finalist, Accounting  
Tammy Black, Finalist, Computing & Infor. Services

Back row: Diana Koenig, Recipient, Youth Education Assistant

Dr. Richard Wallace, Presenter of Award



### ***Administrative/Professional Category:***

Front row: MaryAnn Horvath, Finalist, University Extension  
Bob Mussman, Recipient, Ext. Communications

Back row: Janet Thorton, Finalist, VP Academic Affairs

Dr. James McGill, Presenter of Award



***President's Award Category:***

Front row: Sara Grubaugh, Finalist, University Extension  
Henry Balling, Finalist, Fac. Planning & Dev.

Back row: Max Summers, Recipient, MO-SBDC

Dr. George Russell, Presenter of Award

***25 Years of Service Boxes presented by Dr. George Russell:***



**Earnestine E. Lusby**



**Rex E. Ricketts**

***Not Pictured:*** Peggy Ann Platner

All of the recipients and finalists are to be congratulated for their contributions to and work for the University of Missouri System. UMSAC would also like to congratulate all of the 1995 nominees: ***Janet Waibel, Holly Bush, Clara Ashley, Mary Otte, Linda Byers, Robert Mullen, and Ronald Monroe.***



The Golf Tournament was held on Thursday, May 11, with 22 System staff members playing. The rain held off (until 1:00 at least) for the last teams to finish for the day followed by a catered lunch. The first, second, and third place winners were: **First Place: Mike Paden and Black Danuser; Second Place: Steve Deves and Vivian Mason; Third Place: Jim Summers and Don Utlaut; Fourth Place: JoAnn McDow and Brian Sanders; Becky Bohlmeyer and Les Gilban; Les Sapp and Linsey Williams.** Thanks to Tony Enyart for putting the Golf Tournament together. A good time was had by all!

The final event of the week was the Picnic and finals of the volleyball tournament. The OSEDA Gophers short circuited the Extension Cords to become the 1995 Staff Recognition Week Volleyball Champions! **Congratulations to the OSEDA players: Leigh Ann Grant, Courtney Morris, Danielle Kilmer, Tony Enyart, Mike Seipel, Jason Vanderfelt, Amy Wassman, and Yongmin Sun.** Thanks to Becky Bohlmeyer for heading up this super event.

There were lots of doors prizes (everyone went home with one prize and in some cases two). Thanks once again to Carol Hutchison and Sonya Gardner for doing it up right!

The Theme of this year's Recognition Week was **"Reaching for the Sky in '95"** and the University of Missouri System Staff Advisory Council wishes to thank each and every staff member for participating in all of the events. A very special thank you to Dr. Russell, Dr. Wallace, Dr. Turner, and Dr. McGill for their continued support of Staff Recognition Day and for the week's activities. A thank you also to all of the businesses who donated prizes for the week.

### REMINDERS....

The Staff Recognition Review Committee is very interested in what "you" have to say. We would very much appreciate your filling out the enclosed survey and returning it to us by July 17.

Also, UMSAC is soliciting nominations for the 1995-98 term. A nomination form is included with this newsletter. Deadline is July 10.

## *Staff Recognition Week Questionnaire*

*Please return to SAC, Mail Room, University Hall by July 17, 1995*

The Staff Advisory Council is dedicated to providing System employees with an enjoyable experience during Staff Recognition Week each year. A committee has been formed to review the week's various activities and the staff recognition awards process. As a tool for making improvements where necessary, it would be greatly appreciated if you would take a few moments to answer the questions below. As this process progresses, subcommittees may be formed to take a closer look at the individual activities. If you would be willing to serve on a subcommittee, please contact a Staff Advisory Council member.

### Activities

1. What 1995 Staff Recognition Week activities did you attend? (Check the ones you attended.)

Brown-bag Luncheon	_____	Picnic	_____
Awards Ceremony	_____	Volleyball Tournament/Games	_____
Golf Tournament	_____		

2. Rate the different activities, 5 being the highest and 1 being the lowest, and provide any comments or suggestions for improvement of each. (Circle rating)

*Brown-bag Luncheon*                      1                      2                      3                      4                      5

Comments/suggestions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Awards Ceremony*                      1                      2                      3                      4                      5

Comments/suggestions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Golf Tournament*                      1                      2                      3                      4                      5

Comments/suggestions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Picnic*                      1                      2                      3                      4                      5

Comments/suggestions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Volleyball Tournament/Games*   1                      2                      3                      4                      5

Comments/suggestions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Awards**

1. Have you ever nominated anyone for a Staff Recognition award? Yes \_\_\_\_\_ No \_\_\_\_\_  
If not, why? \_\_\_\_\_  
\_\_\_\_\_

2. How would you improve the nomination process? \_\_\_\_\_  
\_\_\_\_\_

3. Have you ever participated in the selection process? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how would you improve this process? \_\_\_\_\_  
\_\_\_\_\_

4. Are you happy with the current awards categories and eligibility, or should they be restructured? (Current categories are Administrative/Professional; Service and Support; and President's Award. All employees, except those classified as teaching and research, are eligible to receive an award.) \_\_\_\_\_  
\_\_\_\_\_

5. Currently, the winner in each of the three categories receives an award of \$1,000 and a plaque. The two finalists in each of the three categories receives a plaque and weekend hotel accommodations in Kansas City, St. Louis or Lake of the Ozarks. Please check below your preference(s) regarding award distribution.

- One winner receiving a \$1,000 award, no finalists. \_\_\_\_\_
- One winner and two finalists sharing a monetary award. \_\_\_\_\_
- Winners announced prior to ceremony. \_\_\_\_\_
- No change to current award procedures. \_\_\_\_\_
- Other suggestions (please specify) \_\_\_\_\_

6. Are you provided adequate information on a timely basis regarding:

- Nominating co-workers for awards? Yes \_\_\_\_\_ No \_\_\_\_\_
- Attending activities? Yes \_\_\_\_\_ No \_\_\_\_\_
- Suggestions for improvement in communication \_\_\_\_\_

**Overall Activities**

1. Do you have any suggestions for new or different activities for staff participation during Staff Recognition Week? \_\_\_\_\_  
\_\_\_\_\_

2. Do you have any other comments/suggestions for the overall activities of Staff Recognition Week? \_\_\_\_\_  
\_\_\_\_\_

*Please return questionnaire by July 17, 1995, to SAC, Mail Room, University Hall*



UM SYSTEM STAFF ADVISORY COUNCIL

NOMINATIONS SOLICITED

FOR 1995-98

**UM System Staff Advisory Council is our means of communication with Administration. You can be a voice for yourself and co-workers by becoming a part of the council.**

The Election Committee is seeking nominations for two vacancies in the administrative/professional group and two vacancies in the service and support group. These four Council seats will become vacant October 1995. Those selected will service a three-year term.

To be eligible for nomination to the Council, members must be benefits eligible administrative, service or support staff employees below the director level. Members may not have a primary classification of teaching and research.

If you are interested in serving or would like to nominate another individual to the UM System Staff Advisory Council, you are encouraged to make nominations. Should you nominate someone other than yourself, *please ensure their consent*. If you choose to nominate more than one person, please copy this form and submit one form per person.

After receiving nominations, the Committee will provide a ballot of names representing the categories to be filled. The resulting ballot will be mailed to UM System staff by mid-August.

Committee members are: Earnestine Lusby, University Extension, Chair; Joe Asher, Records Management, Co-Chair; Cuba Plain, Budget & Analytical Services; Brian McNamee, Investment & Banking; Mary Ann Williamson, Business Services; Bonita S. Lenger, Accounting.

Information for each nominee:

Nominee's Name \_\_\_\_\_

Department \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

*Please include your name in making a nomination other than for yourself.* \_\_\_\_\_

Forward nominations through Campus Mail to:

UM Staff Advisory Council  
Mail Room  
University Hall

**--DEADLINE FOR NOMINATIONS IS JULY 10, 1995--**