Introduction

We (Heather Moulaison and Felicity Dykas) are carrying out research into metadata practices in US-based institutions affiliated with the OpenDOAR project. Your assistance in answering this survey will help us understand how we can operationalize “quality” in regards to metadata and metadata creation in the research environment and how best institutions can self-evaluate metadata creation for the good of the information profession community.

We anticipate that this 5-part survey should take approximately 15-30 minutes to answer, depending on how much you have to share with us. Should you wish to discontinue participation, you may close your browser’s window at any time.

Your responses will be confidential but will not be anonymous. We respect your privacy and will not connect your name or your institution’s name with any of your answers in our results, in any publications, or in published datasets.

Should you have any questions about your right as a participant, please feel free to contact the Institutional Review Board at the University of Missouri at 573-882-9585 or umcresearchirb@missouri.edu. Should you have any questions about the research, please contact Heather Lea Moulaison, moulaisonhe@missouri.edu, or Felicity Dykas, dykasf@missouri.edu.

By continuing the survey, you are indicating that you have read this disclosure and agree to participate in the research.

Do you agree to participate?
- Yes
- No

I. Repository demographics

Your institution was selected because it has at least one repository listed in the OpenDOAR registry. Some institutions have more than one repository listed.

To be clear, which OpenDOAR repository will you be describing in the answers that follow? Please provide a URL to your repository.

Name of repository

URL

What repository system/software are you using? Check all that apply.

- CONTENTdm
- Fedora

https://missouri.qualtrics.com/ControlPanel/Ajax.php?action=GetSurveyPrintPreview...  13/05/2014
What encoding schema is used? Check all that apply.

- CDWA
- Dublin Core
- Dublin Core, Qualified
- EAD
- ETD-MS
- MADS
- MARC
- MIX
- MODS
- PBCore
- PREMIS
- TEI
- TextMD
- VRA
- Other

What controlled vocabularies are used? Check all that apply.

- Art & Architecture Thesaurus (AAT)
- Faceted Application of Subject Terminology (FAST)
- Getty Thesaurus of Geographic Names (TGN)
- Library of Congress Genre/Form Terms (LCGFT)
- Library of Congress Subject Headings (LCSH)
- Medical Subject Headings (MeSH)
- Name authority file (NAF)
- Thesaurus for Graphic Materials (TGM)
- Union List of Artist Names® (ULAN)
- Other

What kind of content does your repository make available? Check all that apply.

- Audio
- Born digital books
- Databases
- Digitized books
- ETDs
- Images
- Individual articles
- Journals
- Newspapers
- Photographs
- Presentations
- Reports
- Research data/datasets
- Student projects
- Video
- Websites
- White papers
- Other
- Other
- Other

How many digital objects does your repository currently house?

- 1-499
- 500-4,999
- 4,000-50,000
- 50,000-100,000
- Other
Responder demographics

II. Responder demographics

What is your professional title?

What is your educational background? Check all that apply and enter area of concentration.

- Associate's degree
- Bachelor's degree
- Master's degree
- PhD
- 2nd Bachelor's degree
- 2nd Master's degree
- Other

What is your role related to the repository?

III. Quality metadata

III. Quality metadata

Please rate the quality of your metadata by using the scale below.
(1 poor; 2 below average; 3 average; 4 above average; 5 high)
Why did you give it this score?

How is metadata quality control carried out in your repository:

A. In individual records?
B. In projects and across collections?
C. For the overall repository?

In a perfect world, what would you do differently to ensure a higher quality of metadata?

What are the biggest obstacles to making this happen? Check all that apply.

- Repository software limitations
- Nature of legacy data
- Institutional priorities
- Current standards meet user needs
- Skill levels of staff
- Lack of necessary tools
- Time limitations and staff hours
- Concerns about interoperability
- Other

IV. Metadata creation environment
Who is involved in different aspects of metadata creation and documentation?

<table>
<thead>
<tr>
<th>Check all that apply</th>
<th>Administrator (outside department)</th>
<th>Advisory committee</th>
<th>Department head</th>
<th>Librarian (master's level)</th>
<th>Subject specialist</th>
<th>IT</th>
<th>Paraprofessional</th>
<th>Student worker</th>
<th>Volunteer</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Inputs or loads metadata</td>
<td>Creates DESCRIPTIVE metadata</td>
<td>Creates ADMINISTRATIVE metadata</td>
<td>Reviews metadata</td>
<td>Defines metadata standards</td>
<td>Creates/selects documentation</td>
<td>Interprets user needs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

What resources are used by or prescribed for use by employees working at this repository? Check all that apply.

- Best practices: BCR
- Best practices: RDA
- Best practices: homegrown
- Best practices: Western States
- Best practices other
- Cataloger's Desktop
- Classification Web
- DublinCore Generator.com
- id.loc.gov
- MARCedit
- OCLC Connexion
- oXygen XML editor
- RDA Toolkit
- VIAF
- zvon
- Other
- ORCID

V. Perceived Need for Metadata Seal of Approval

Would you be willing to participate in a program that helped you evaluate the quality of your metadata through self-assessment and community-based peer review of documentation/practices (i.e. a Metadata Quality Seal of Approval similar to the broader Data Seal of Approval)?

- Yes
- Maybe
- No
Why or why not?

What strengths and weaknesses do you associate with self-assessment?

What strengths and weaknesses do you associate with community-based peer review?

Is there a benefit to community consensus on the definition of quality metadata?
- Yes
- Maybe
- No

Why or why not?

Is there a role for the community to step in and assist when lack of metadata puts a collection at risk?
- Yes
- Maybe
- No

Why or why not?
In your opinion, is it possible as a community to decide upon a minimum or core-level of repository metadata?

- Yes
- Maybe
- No

Why or why not?

How does metadata quality support openness and interoperability?
At what point does metadata quality hinder openness and interoperability?