

# **UNIVERSITY OF MISSOURI-COLUMBIA**

# **TRAFFIC AND PARKING**

# **REGULATIONS**



## **UNIVERSITY OF MISSOURI POLICE DEPARTMENT**

**University of Missouri Police Department**  
**5 General Services Building**  
**Phone 882-7201**

**Parking Operations**  
**107 Swallow**  
**Phone 882-4568**

**EFFECTIVE JUNE 1, 1978**

### I. Registration of Student Vehicles

1.010 Any student attending the University of Missouri-Columbia, except as provided in these regulations, may possess and operate a motor vehicle in and about Columbia upon compliance with the Traffic Regulations.

1.020 Any student whose motor vehicle operating privileges have been suspended or revoked by the Committee or the Committee on Student Conduct or other authority shall not be entitled to possess, register or operate a motor vehicle except in accordance with the conditions imposed by the authority revoking or suspending the privileges.

1.030 Every student, except the following, who expects to own, maintain, possess, operate, or store a motor vehicle or bicycle in or about Columbia during the time the University is in session must register such vehicle with the Office of University of Missouri Police Department, Traffic Bureau.

1.031 A full-time employee of the University who is carrying 6 hours or less of courses.

1.032 A spouse of a full-time faculty member who is carrying 6 hours or less of courses.

1.033 Any other person specifically designated by the Committee.

1.040 Registration required shall:

1.041 Be made at the University of Missouri Police Department, Traffic Bureau or such other places as the Director of University Police Department may establish.

1.042 Be made within 48 hours of bringing a motor vehicle to Columbia.

1.050 At the time of registering a motor vehicle:

1.053 The student must provide any other pertinent information required by the Director of University Missouri Police Department.

1.060 A student may not register a vehicle owned, maintained, or normally operated by another student.

1.080 The registration certificate shall be in a form that can be affixed to an automobile in a man-

ner prescribed by the Office of University of Missouri Police Department. In the case of motorcycles or motor scooters, the registration certificate shall be affixed in a prominent place on the motorcycle or motor scooter in a manner prescribed by the Office of University of Missouri Police Department.

1.090 All registration certificates shall be displayed within 24 hours after issuance and shall be kept displayed on the motor vehicle while it is kept by the student in or about Columbia.

1.100 A vehicle registration certificate that is mutilated or in any way disfigured shall not be considered a valid registration certificate. Replacements for lost, mutilated or disfigured certificates may be obtained at the Office of University of Missouri Police Department, Traffic Bureau upon presenting evidence satisfactory to the Director of University Missouri Police Department, that the student is entitled to a registration certificate and that the same has been lost, Mutilated or destroyed.

1.110 A student must report any change in vehicle, license number or address to the Office of University of Missouri Police Department, Traffic Bureau within 48 hours after such change.

### II. Penalties and Disciplinary Action

2.010 Illegal parking: A fee of \$5 for each violation and in case of a third violation, in addition to the assessment of the fee, a student will be reported by the Traffic and Parking Committee to the Committee on Student Conduct for additional disciplinary action. Violations include:

2.011 Parking in an area in which a permit is required without having a permit displayed.

2.012 Parking in an area in which permit does not apply.

2.013 Parking in an area not designated as a parking area; parking in a loading zone; parking in a driveway; parking in any entrance to University grounds.

2.014 Parking in a visitors' space or a space reserved for special purposes.

2.015 Parking vehicle so that it occupies more than one parking space.

2.016 Overtime parking in a space with limited-time parking.

2.017 Parking in the Student Health Clinic parking lot by any person not attending the clinic for treatment or any person not using his motor vehicle to transport a passenger to the Student Health Clinic for treatment.

2.018 Backing a vehicle into the bumpers or parking area.

2.020 Improper driving: A fee of \$5 for each violation and in case of a second violation, in addition to the assessment of the fee, the student will be reported by the Traffic and Parking Committee to the Committee on Student Conduct for additional disciplinary action. Violations include:

2.021 Driving on any University drive or University property in excess of posted speed or 15 MPH, or failure to obey posted traffic regulating signs.

2.022 Driving in the opposite direction on any University drive marked for one-way traffic.

2.030 Failure to display registration certificate or parking permit as required: A fee of \$15 for the first violation, and in case of a second violation, cancellation of the certificate of registration or parking permit, and a student will be reported to the Committee on Student Conduct for additional disciplinary action.

2.040 Student possessing a motor vehicle in or about Columbia without a valid registration certificate: For violation, a fee of \$25 and the student will be referred to the Committee on Student Conduct for additional disciplinary action, and, in the absence of extenuating circumstances, the student may be suspended or dismissed from the University.

2.050 Counterfeiting, altering, defacing, or transferring a registration certificate or parking permit to another motor vehicle for which a registration certificate or parking permit was not issued, or giving any false information in the application or at any hearing: A fee of \$50 and the student will be referred to the Committee on Student Conduct for additional disciplinary action, and in the absence of extenuating circumstances, the student may be suspended or dismissed from the University.

2.060 Failure to remove any registration certificate or parking permit from a motor vehicle when required: A fee of \$5, and if the registration certificate or parking permit is not removed within 24 hours after the cancellation of the certificate or permit, a student will be reported to the Committee on Student Conduct for additional disciplinary action.

2.070 Failure to comply with any final order or ruling of the Committee: the student will be referred to the Committee on Student Conduct for disciplinary action.

**The Traffic Regulations Adopted by the Board of Curators at its Meeting on Mar. 19, 1971**

I. **Statement of Policy.** A substantial growth in both the student body and the faculty, coupled with an increasing trend of students to live off campus, has greatly increased the number of automobiles brought to Columbia and has caused serious traffic problems on the

campus and on the streets of Columbia, with consequent hazards for pedestrian safety.

It is the policy of the University to provide parking space upon the grounds of the University for its regular employees and within the limitation of available space for students.

It is in the best interest of University employees and students that rules and regulations be adopted governing the keeping and use of automobiles by University employees and students, providing parking areas, and providing a method of enforcing these rules and regulations.

**II. Definitions.**

2.1 These rules and such supplementary regulations as shall be adopted by the Traffic and Parking Committee in accordance with these rules shall be known as "The UMC Traffic Regulations."

2.2 "Chancellor" shall mean the Chancellor of the University of Missouri-Columbia.

2.3 "Committee" shall mean the Traffic and Parking Committee, University of Missouri-Columbia.

2.4 "Director of University Missouri Police Department" shall mean the Director of University Missouri Police Department at the University of Missouri-Columbia.

2.5 "Student" shall mean any person enrolled in the University of Missouri-Columbia, for academic credit or as a hearer.

2.6 "Employee" shall mean any person rendering service to the University of Missouri for compensation, or any person employed by any agency connected to or assigned to the University of Missouri. An employee may also be a student. A person who is both an employee and a student shall be subject to the regulations governing both employees and students. In the event such regulations are inconsistent, such person shall be considered a student unless the Committee provides otherwise.

2.7 "Motor vehicle" shall mean any self-propelled vehicle.

2.8 "Parking" shall mean stopping or standing regardless of whether the vehicle is left unattended or with a driver in a vehicle.

2.9 "University of Missouri Property" shall include all of the property of the University of Missouri located in Columbia, Missouri or vicinity.

2.10 "Drives or driveways" shall mean any street, alley, road or areas in parking lots not designated for parking on University property.

2.11 Where any person is described or referred

to in the masculine gender, females as well as males are included.

2.12 "Motor Vehicle parking space" shall mean an area in a parking lot or on a street designated by markers such as concrete bumpers, marks on the curbs, signs, parking meters or other clear markings.

### **III. Traffic and Parking Committee**

3.1 The Committee shall be composed of the Director of University Missouri Police Department and such other members as shall be appointed by the Chancellor. The terms of the appointed members shall be determined by the Chancellor. The Chancellor shall designate one of the appointed members as Chairman.

3.2 The Committee shall have the power and authority to adopt rules governing the conduct of its business including the appointment of and delegation of powers to sub-committees.

3.3 The Committee shall have the power and authority to adopt supplementary regulations not inconsistent with these rules for the purpose of carrying out these rules and for the purpose of regulating traffic and parking at the University of Missouri-Columbia. When such supplementary regulations are adopted by the Committee and approved by the Chancellor and filed with the Secretary of the Board of Curators, they shall become a part of the UMC Traffic Regulations. A copy of all such supplementary regulations shall be filed with the Board of Curators at its next regular meeting.

3.4 The Committee shall be responsible for recommendations on providing intra-campus transportation facilities and student parking.

### **IV. Parking**

4.1 The University, insofar as it is able, shall provide parking facilities for its regular employees. Insofar as it is able, the University shall provide on-campus parking facilities which shall be properly prepared, marked, and maintained as University parking lots. All such lots shall be maintained for the exclusive use of the University faculty members, other employees, students, and visitors to the University.

4.2 The Committee shall prescribe the rules governing the classification and use of parking lots, the qualifications for parking on lots, the rules for application, issuance and use of parking permits and any other rules needed to regulate parking.

4.3 The Committee shall establish parking fees for the use of University parking facilities, subject to the approval of the Board of Curators.

4.4 All on-campus parking facilities shall be under the charge and administration of the Committee.

4.5 As was made effective September 1, 1961, staff members and employees of the University shall pay at the designated rate per month, by payroll deduction for permits to park in University facilities except on those lots designated as free lots. Federal employees and others who are members of the staff but not on the University payroll shall pay at the designated rate per month in advance for such months as parking is desired. No staff member is required to have a parking permit unless he desires to apply for it. The Committee may provide for the issuance of parking permits at the designated rate per month in special cases to non-employees who require parking facilities to provide service to the University.

### **V. Regulation of Traffic and Parking**

The Committee shall have the responsibility for formulating the parking and traffic regulations governing all drives and areas of the campus of the University of Missouri-Columbia. In cases where these drives or streets are city streets, the Committee shall make recommendations to the Chancellor for his consideration and referral to the appropriate city officials."

### **VI. Penalties for Violation of Traffic Regulations**

The Committee shall prescribe penalties for violation of any of the regulations. Such penalties may include the assessment of a monetary fee and the suspension or revocation of parking privileges. In addition, the Committee may refer to the Committee on Student Conduct for other appropriate disciplinary action in the case of any student who violates these regulations repeatedly.

### **VII. Violations of Regulations by Employees**

The Committee shall prescribe the fees for the violation of these regulations by employees and shall provide the method of collection thereof.

### **VIII. Appeals**

8.1 The Committee shall prescribe the rules and procedures for appeals and may provide that appeals to the Committee be heard and decided by a sub-committee on appeals.

8.2 Any student who is subject to disciplinary action under these regulations may appeal such action to the Committee (or to sub-committee on appeals).

8.3 The Committee may provide for a Student Traffic Court to hear and decide student appeals. The method of selection of such Student Traffic Court and its powers shall be determined by the Committee. Any decision of the Student Traffic Court may be appealed

to the Committee (or to the sub-committee on appeals) by the student involved or by the Director of University Missouri Police Department.

8.4 Any employee who is subject to assessment of fees under these regulations may appeal such assessment to the Committee (or to the sub-committee on appeals). Any decision of the Committee may be appealed to the Chancellor. The decision of the Chancellor shall be deemed final.

8.5 It shall be the duty of any student receiving a notice advising that he has violated a traffic regulation to make payment of any monetary fee that may be assessed therefore at the Office of the Cashier of the University within 30 days after receipt thereof, or to report to the University of Missouri Police Department, Traffic Bureau within five (5) days from notice of the violation and file written exception to the assessment of said fee. No exception or appeal to a violation may be made after this five (5) day period has passed. In the event the student fails to pay the violation notification within the 30 day period as set out above, the registration certificate shall be automatically suspended. The student shall then remove his vehicle registration, or the scraps thereof, from his vehicle and present them to the Office of University of Missouri Police Department, Traffic Bureau within 48 hours.

8.6 Any decision of the Committee (or the sub-committee on appeals) may be appealed to the Chancellor. The decision of the Chancellor shall be final, subject only to the right of appeal to the Board of Curators. A referral of a case by the Committee to the Student Conduct Committee may be appealed in accordance with the regulations governing that body.

8.7 The Director of University Missouri Police Department is authorized to impound and remove or have removed any motor vehicle illegally or improperly parked on grounds of the University, and if the motor vehicle is registered by or belongs to a student or employee, the student or employee shall pay all towing and storage charges occasioned on account of the impounding of the motor vehicle.

#### **IX. Use of Fees**

9.1 All fees collected under these regulations shall be used solely for administering these regulations and for the maintenance and acquisition of University parking facilities.

9.2 All fees collected for pay-parking on University parking lots (other than dormitory lots rented to students) shall be used for the operation, maintenance, and improvement of parking facilities and when funds are available additional lots and facilities may

be purchased and maintained in accordance with plans prepared by the Committee.

#### **X. Director of University Missouri Police Department**

10.1 The Director of University Missouri Police Department shall be the executive officer of the Committee and he shall be charged with the administrative duty of carrying out the enforcement of these regulations.

10.2 The Director of University Missouri Police Department may designate a representative to attend Committee and subcommittee meetings and to exercise his rights at those meetings.

10.3 The Director of University Missouri Police Department shall be provided and keep and maintain an office which shall be open at all hours when the business offices of the University are open. All registration certificates, permits, and violation tickets shall be issued over the name of the Director of University Missouri Police Department.

#### **XI. Publication of Regulations**

11.1 The Chancellor shall insert in the University catalog and other appropriate University publications a statement concerning the policy of student motor vehicle operation in Columbia. The statement shall include the procedure for registering student operated motor vehicles, the responsibility of students operating motor vehicles, regulations governing student motor vehicles and any other matter concerning student motor vehicle operation the Chancellor deems necessary.

11.2 The Committee shall have these and any additional regulations reproduced and copies shall be available at the Office of the Director of University Missouri Police Department for interested persons, and each employee shall be furnished a copy at the time of his employment.

11.3 At the time of registration each student shall have as a part of his registration material a statement warning the student of failure to register his automobile and to abide by the University traffic regulations.

#### **XII. Application of Regulations**

The applicable portion of these regulations shall form a part of the contract of employment of every employee of the University, and the portions thereof applicable to students shall be deemed a part of the established regulations of the University which govern every student enrolled in the University.

University of Missouri Police Department  
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Parking Operations  
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- (1) NO PARKING PERMIT will be issued to any vehicle or person with outstanding traffic violations.
- (2) Authorized parking permits are required on all University parking facilities at all times during the entire 12 months of the year.
- (3) Vehicles will be towed on first violation, when necessary.

This information is in accordance with the traffic and parking regulations and authorized by the traffic committee.