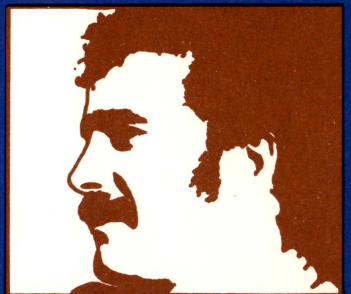
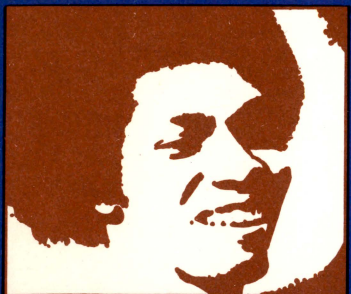
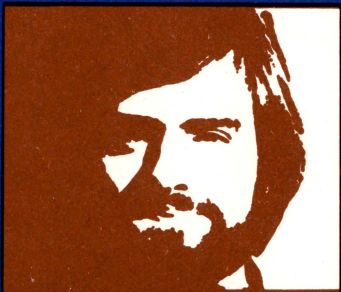


University of Missouri-Columbia  
Bulletin



Public & Community  
Services

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# University of Missouri-Columbia Calendar

## First Semester

New Student Orientation and Registration  
Registration  
Classwork begins, 7:40 a.m.  
Labor Day Recess  
Preregistration (Winter) begins  
Preregistration (Winter) ends  
Thanksgiving Recess Begins, 5:30 p.m.  
Classwork resumes, 7:40 a.m.  
First Semester Classwork ends, 5:30 p.m.  
Stop Day  
Final Examinations begin  
First Semester closes, 5:00 p.m.

1979

Thurs., Aug. 23  
Fri., Aug. 24  
Mon., Aug. 27  
Mon., Sept. 3  
Mon., Oct. 22  
Wed., Oct. 31  
Tues., Nov. 20  
Mon., Nov. 26  
Tues., Dec. 11  
Wed., Dec. 12  
Thurs., Dec. 13  
Thurs., Dec. 20

## Second Semester

New Student Orientation  
Registration  
Classwork begins, 7:40 a.m.  
Preregistration (Summer & Fall) begins  
Preregistration (Summer & Fall) ends  
Spring Recess begins, 12:30 p.m.  
Classwork resumes, 7:40 a.m.  
Second Semester Classwork ends, 5:30 p.m.  
Stop Day  
Final Examinations begin  
Second Semester closes, 5:30 p.m.  
Annual Commencement

1979

Thurs., Jan. 11  
Fri., Jan. 12  
Mon., Jan. 15  
Mon., March 19  
Fri., March 23  
Sat., March 24  
Mon., April 2  
Wed., May 2  
Thurs., May 3  
Fri., May 4  
Fri., May 11  
Sat., May 12

1980

Thurs., Jan. 10  
Fri., Jan. 11  
Mon., Jan. 14  
Wed., April 2  
Tues., April 8  
Sat., March 22  
Mon., March 31  
Wed., April 30  
Thurs., May 1  
Fri., May 2  
Fri., May 9  
Sat., May 10

## Summer Session

### Eight-Week Session

Registration and Orientation  
Classwork begins, 7:30 a.m.  
Summer Welcome begins  
Independence Day Recess  
Summer Welcome ends  
Summer Session closes, 5:00 p.m.  
Summer Commencement

Mon., June 11  
Tues., June 12  
Sun., June 17  
Wed., July 4  
Tues., July 17  
Fri., Aug. 3  
Fri., Aug. 3

Mon., June 9  
Tues., June 10  
  
Fri., July 4  
  
Fri., Aug. 1  
Fri., Aug. 1

### Four-Week Session I

Registration and Orientation  
Classwork begins, 7:30 a.m.  
Independence Day Recess  
Session I closes, 5:00 p.m.

Mon., June 11  
Tues., June 12  
Wed., July 4  
Fri., July 6

Mon., June 9  
Tues., June 10  
Fri., July 4  
Thurs., July 3

### Four-Week Session II

Registration  
Classwork begins, 7:30 a.m.  
Session II closes, 5:00 p.m.  
Summer Commencement

Mon., July 9  
Tues., July 10  
Fri., Aug. 3  
Fri., Aug. 3

Mon., July 7  
Tues., July 8  
Fri., Aug. 1  
Fri., Aug. 1

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University of Missouri-Columbia Bulletin (USPS 651-820)

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# University of Missouri-Columbia

## College of Public & Community Services

1979-80

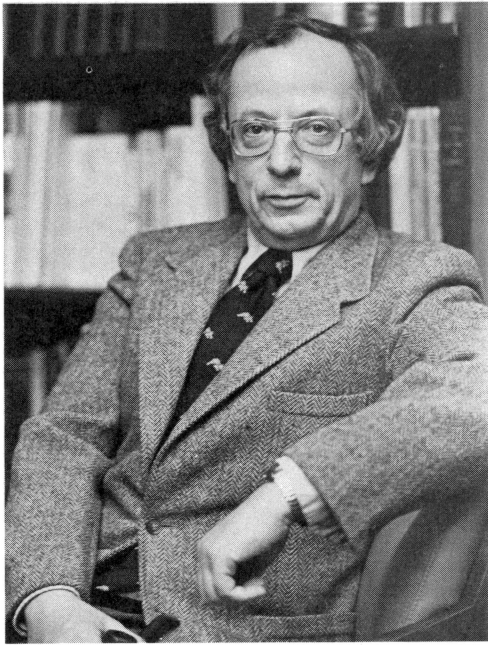
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All statements in this publication are announcements of present policies only and are subject to change at any time without prior notice. They are not to be regarded as offers to contract.

The University of Missouri is an Equal Opportunity/Affirmative Action institution and is nondiscriminatory relative to race, religion, color, national origin, sex, age, and qualified handicapped.

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## Students Learn to Respond to Human Exploitation

To Prospective Students:

The College of Public and Community Services, together and in cooperation with the other schools and colleges of the University of Missouri-Columbia, attempts to offer the best possible preparation for a productive professional career for all persons who may be interested in one of the several social, human serving professions.

Opportunities for careers in social work, community development, and the area of leisure studies continue to grow at a rapid pace. Human services professional education has as its central task the preparation of professional people to respond usefully with informed indignation about all forms of human exploitation and unfulfillment. The task is an enormous one, involved as it is in perhaps the greatest of human dilemmas. It is a task which continues to challenge the adequacy of our knowledge about how to protect and improve human life.

The faculty of the College are dedicated to excellence in teaching, research and public service through extension of our academic programs to the people of Missouri and take a personal interest in each of our students.

I hope that this publication will answer many of your questions about the College, its faculty and programs of study. However, if you should require additional information, please contact this office or any of the departments or programs listed here.

A handwritten signature in black ink, which appears to read "George F. Nickolaus". The signature is fluid and cursive.

George F. Nickolaus  
Dean

# College of Public & Community Services

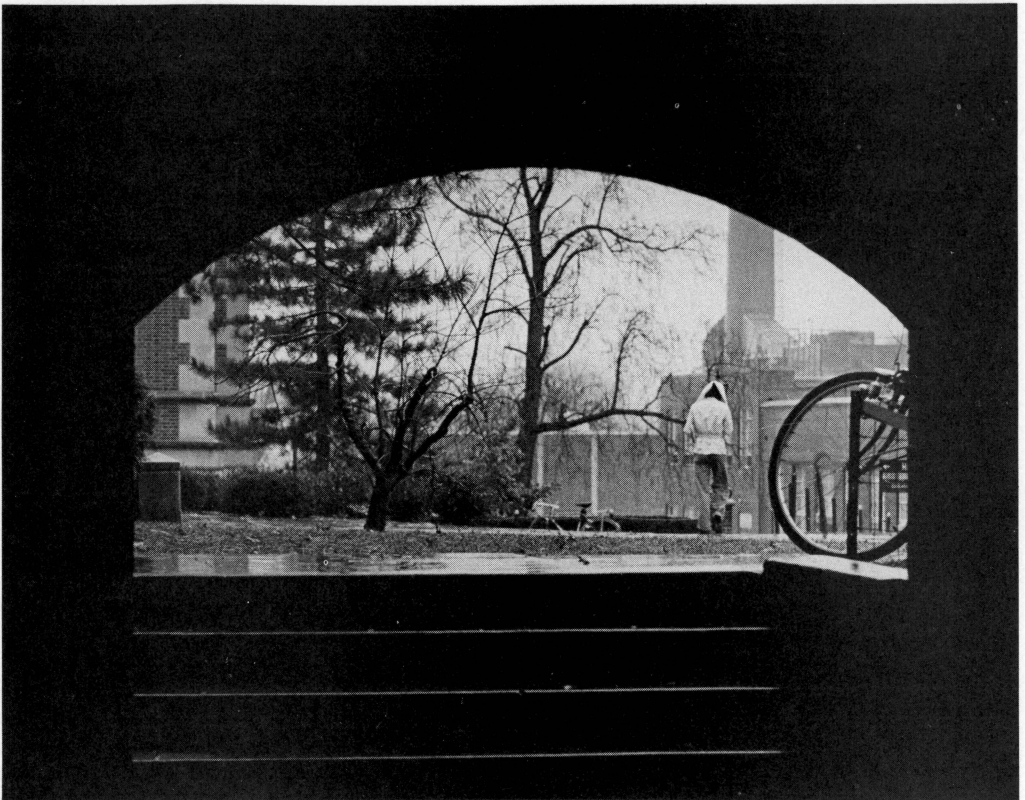
The University of Missouri is one university with four campuses—Columbia, Kansas City, Rolla and St. Louis. Established in 1839 at Columbia (the oldest and largest of the four campuses), the University is recognized as the first state university west of the Mississippi River and was designated a land-grant university in 1870. In addition to its traditionally assigned tasks of teaching and research within the campus settings, the University has extended its educational benefits to all sections of the state of Missouri.

The University is governed by the Board of Curators. The president of the University and his staff coordinate programs of all four campuses. The chancellors are the chief academic and administrative officers for their respective campuses.

The College of Public and Community

Services is composed of three resident teaching programs, the School of Social Work, the Department of Recreation and Park Administration, and the Department of Regional and Community Affairs and an extension teaching program, the Public Safety Education Program.

All three academic units offer programs leading to the master's degree. In addition, the School of Social Work and the Department of Recreation and Park Administration offer programs at the bachelor's level. The Department of Regional and Community Affairs offers a diploma program especially designed for international students. Also, the Department of Regional and Community Affairs offers some undergraduate courses. More specific information relative to these undergraduate courses may be found in the departmental section of this *Bulletin*. All departments of the College cooperate with the University Extension Division in making available services and educational activities to communities, citizens and organizations throughout Missouri. More specific information relative to any of these programs may be found in the respective departmental sections of this *Bulletin*.



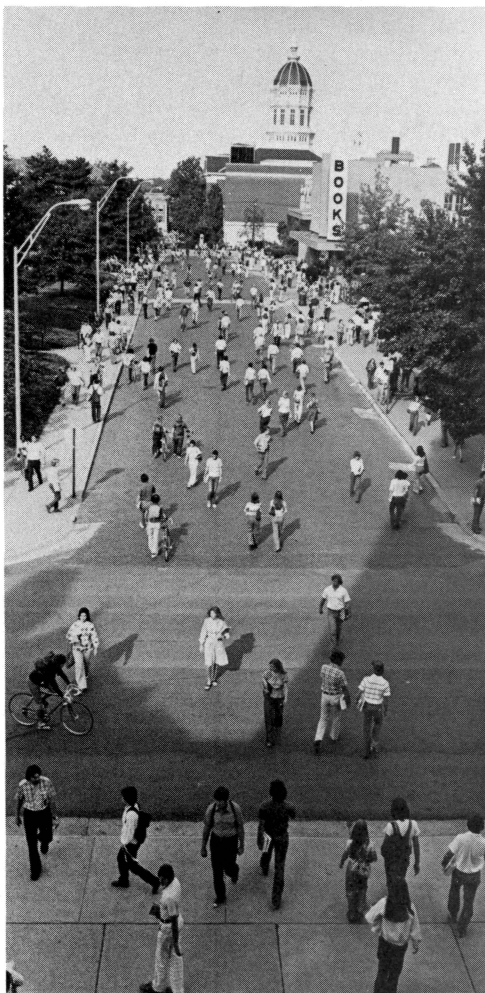
# Admission

Inquiries regarding entrance into all divisions of the University of Missouri-Columbia, undergraduate and graduate, should be addressed to the Director of Admissions, 130 Jesse Hall. Admission can be determined only after the application and credentials are on file. For more information refer to the *General Information* and the *Graduate School Bulletins*.

Prospective graduate students should refer to the pertinent departmental section of this *Bulletin* for additional information on admission.

## Admission to Freshman Class

Applicants seeking admission to the freshman class of UMC must have official



test scores and official transcripts of their high school credits forwarded by their principals or registrars to the Director of Admissions, 130 Jesse Hall, Columbia, Mo. 65211.

A minimum of 15 accredited high school units in the following groups, but exclusive of physical education and R.O.T.C., must be presented for admission.

Group 1 (3 units)—English

Group 2 (8 units)—Mathematics, social science, natural science, foreign language.

Group 3 (3 units)—Additional units in areas listed above or any other courses accepted by an accredited high school for its diploma.

A student who does not have the prescribed units in Group 1 or 2 may be admitted on condition. A condition is removed by the substitution of University credit at the rate of 5 semester hours for each conditional unit.

It is the policy of UMC to admit into regular standing all high school graduates with satisfactory records. A "satisfactory record" is interpreted to mean high school rank above the lowest third of the graduating class, a satisfactory test score and the recommendation of the principal or counselor. Students ranking in the lowest third may be admitted on scholastic probation, provided their test scores indicate capacity to succeed in college; some may be denied; admission of others may be delayed pending completion of satisfactory work in a summer session.

## Advanced Standing Program for Entering Freshmen

UMC grants advanced standing to entering freshmen who, on the basis of performance, demonstrate proficiency in certain college-level courses such as English, mathematics, history, botany, zoology, chemistry, accounting, political science and foreign languages. Students should consult their high school principals or counselors for information concerning the advanced standing program. Entering freshmen desiring to take the examinations should write to the Director of Counseling Services, Parker Hall.

## Transfer Students

All questions concerning admission should be addressed to the Director of Admissions, 130 Jesse Hall.

An undergraduate student who has attended another college or university of rec-

ognized standing may be admitted to the College of Public and Community Services upon presentation of an official transcript and a statement of honorable dismissal. Credit with a grade of C or higher earned in residence at the other institution may be applied to a degree, provided it is earned in courses corresponding to those regularly offered for credit in the College. Courses completed with a grade of D at institutions other than the University of Missouri are applicable toward the semester hours required for the degree provided they are balanced by a comparable number of A or B grades obtained at the institution at which the D grade was received.

Credit granted by the other institution on the basis of advanced placement examinations is transferable, provided it is based on the nationally recognized examinations and so identified on the transcript.

Credit transferable from a junior college is limited to that earned in the first four semesters of college, except that a student may, before graduation from junior college, complete the work of one summer session in any approved four-year college without reducing the amount of credit allowed from junior college.

Evaluation of transfer credit for degrees in the College is made in the Office of the Dean. Official notice of transfer credit is given students whose applications and credentials are filed with the Director of Admissions in sufficient time before the opening of the term for which application is made.

Graduate students with questions concerning transfer of credit should contact the appropriate department.

## Residence Requirement

No undergraduate student who has not completed six semesters of college work shall be recommended for the degree. Credit is given for work completed in other approved institutions of college rank and for course work completed through the Continuing Education Program of the University Extension Division. However, the last two semesters taken in fulfillment of the requirements for graduation must be completed in residence. Students who transfer with senior standing are advised that attendance for two semesters and a summer session may be required in order to fulfill all specific course requirements for graduation.

Graduate students should consult the *Graduate School Bulletin* for the residence requirements.

## Registration

An advance registration period is conducted in the summer for the convenience of new students being admitted to UMC for the fall semester. This period enables students to visit the campus and complete enrollment prior to the beginning of the semester. All new students are urged to preregister, for more individual attention can be devoted to each student at this time than during the regular registration period.

Regular registration periods are held immediately prior to the opening of the first and second semesters and the summer session. Advisers are available during these periods to assist students in planning programs of study. To avoid errors in enrollment, transfer students are urged to have available an official copy of their advanced standing, granted by the Dean or by the Director of Admissions, or a list of courses completed at other institutions. Students who have been accepted for graduate study in any of the departments of this College will be given specific information relative to registration.

## Fees & Expenses

UMC attempts to keep fees and expenses at a minimum. The University reserves the right to change the fees at any time. The following schedule lists the fees and estimated expenses for an undergraduate student. Fees for graduate students and for professional students will vary from this schedule.

### Academic Year (August - May)

	Semester	Year
<b>Incidental Fee</b> .....	\$360	\$720
(12 or more hours)		
\$30. per credit hour or fraction thereof for partial enrollments. Includes laboratory fees, library privileges, health services.		
<b>Student Activities Fee</b> .....	22	44
(11 or more hours)		
\$2. per credit hour or fraction thereof for partial enrollments and certain intersessions. Includes student government, student activities, programs, guest lecturers, etc. Excludes tickets for UMC athletic events.		
<b>Room and Board</b> .....	730	1,460
Includes double room in a UMC residence hall, 20 meals per week (no Sunday evening meal) and \$10 social fee.		
<b>Total UMC Fees</b> .....	<b>\$1,112</b>	<b>\$2,224</b>
<b>Books and Supplies</b> .....	100	200
Estimate for necessary books and miscellaneous supplies.		
<b>Personal Expenses</b> .....	389	778
Estimate for personal items, entertainment, laundry, limited transportation, etc.		

**Total Estimated Fees & Expenses** ..\$1,601 .....\$3,202

**Out-of-State Tuition** .....\$720 .....\$1,440  
(12 or more hours)

For students enrolled for 7 credit hours the nonresident tuition will be \$120; for 8 credit hours, \$240; for 9 credit hours, \$360; for 10 credit hours, \$480; for 11 credit hours, \$600. Nonresident students enrolled for 6 or less hours pay no out-of-state tuition. Applies only to out-of-state residents (and residents of Missouri for less than one year) and is to be paid in addition to the incidental fee and student activities fee.

#### Summer Session

(4-, 6- or 8-week term, June-August)

**Incidental Fee** ..... Term  
(6 or more hours) .....\$180

\$30. per credit hour or fraction thereof for partial enrollments.

**Student Activities Fee** .....11  
(6 or more hours)

\$2 per credit hour or fraction thereof for partial enrollments and certain intersessions.

**Room and Board** .....300

8-week session, double occupancy in an UMC residence hall. \$150 for 4-week session.

**Total UMC Fees** .....\$491

**Books and Supplies** .....60  
Estimate for necessary books and miscellaneous supplies.

**Personal Expenses** .....159  
Estimate for personal items, entertainment, laundry, limited transportation, etc.

**Total Estimated Fees and Expenses** .....\$710

**Out-of-State Tuition** .....\$360  
(6 or more credit hours)

For students enrolled for 5 credit hours the nonresident tuition will be \$240; for 4 credit hours, \$120. Nonresident students enrolled for 3 hours or less pay no out-of-state tuition. Applies only to out-of-state residents (and residents of Missouri for less than one year) and is to be paid in addition to the incidental fee and the student activities fee.

Detailed information on fees and expenses, including supplemental fees, is furnished in the UMC *General Information Bulletin* and the *Schedule of Courses*. Upon request, the Cashier, 123 Jesse Hall, will furnish the pamphlet *Tuition and Residence Rules*. Social Work students should refer to the Social Work section of this *Bulletin* concerning an additional field instruction fee.

**Refund of Academic Fees.** Subject to certain exceptions and upon receipt of a written request to the Manager of Cashiering, students leaving school or dropping courses for which they have paid fees will receive a refund of fees. Fee refunds are paid in accordance with the following schedule:

**Time of Withdrawal** ..... %  
Refunded

#### 16-week Semester

Before day  
classwork ..... 100% (less \$10 cost  
begins .....of handling registration)

Within two calendar weeks  
from day classwork begins .....70%

After two calendar weeks  
and up to and including  
six calendar weeks .....50%

#### 8-Week Summer Session

Before day  
classwork ..... 100% (less \$10 for cost  
begins .....of handling registration)

Within one calendar week  
from day classwork begins .....70%

After one calendar week  
and up to and including  
three calendar weeks .....50%

After three calendar weeks .....No refund

**Refund of Housing Fees.** University room and board charges and the contract deposit are refunded in accordance with the terms of the contract.

## Housing & Services

Housing accommodations for unmarried students are available in University residence halls, and in fraternities, sororities, cooperatives and a privately-owned residence hall.

Accommodations for married students are available in University-owned married student housing and in privately-owned apartments.

A brochure giving additional detailed information concerning student housing may be obtained from the Housing Office, 123 Jesse Hall.

UMC provides a variety of services for all students. Examples include counseling services, student financial aid, health service, and speech and hearing clinic. Further information can be secured from the *General Information Bulletin* for the Columbia campus or the department in which the student is interested in enrolling.

## Rules

All students are subject to the general regulations of UMC. In addition, each division of UMC has rules regarding such matters as academic load, attendance and scholastic deficiency. Copies of the rules of the College of Public and Community Services are available from the Office of the Dean, 729 Clark Hall.

Graduate students are subject to the rules of the Graduate School.



# Recreation & Park Administration

Recent changes in both the structure and functions of our society have made it possible for most of our citizens to have more free time at their disposal than ever before. With this increase in leisure have come demands for more recreation leadership, services and facilities. Consequently, recreation and park administration ranks among the fastest growing fields in the United States.

The University of Missouri-Columbia is attempting to meet the demands for leaders by offering academic programs in recreation and park administration. The Department of Recreation and Park Administration's undergraduate and graduate programs have been accredited by the National Recreation and Park Administration Accreditation Council.

## Career Opportunities

Recreation provides a challenging and satisfying career for both men and women. Opportunities are available in a variety of settings, and generally the well prepared

individual will have a choice of positions in the following areas or in one of many new positions opening daily.

**Public Recreation and Park Departments:** Superintendents, supervisors, center directors, specialists and other positions in federal, state and local governments.

**Ill, Handicapped and Aged:** Directors, supervisors, and leaders in various sponsored hospitals, penal institutions, schools or residential centers, nursing homes, extended care centers, and in specialized programs in parks and recreation departments.

**Youth Serving Agencies:** Executives, assistants, and specialists in such organizations as the Boy Scouts, Girl Scouts, Camp Fire Girls, YMCA, YWCA, Boys Clubs of America, 4-H Clubs, and others.

**Resource Planners:** Both public and private agencies are employing people academically prepared to help design both indoor and outdoor recreation areas and facilities.

**Commercial Recreation:** Recreation and social directors in resorts, steamship lines, or commercial enterprises.

**Employee Recreation:** Many large business or industrial firms have positions for directors of employee recreation opportunities.

**Recreation in Religious Institutions:** Directors, supervisors, or coordinators with religious education workers and others.

**Education:** Directors in secondary and higher education and instructional personnel in departments of recreation and park administration curricula.



# Undergraduate Curriculum

The undergraduate curriculum in Recreation and Park Administration is designed to provide the student with the balanced liberal and technical education which is required in the field.

Students who are interested in majoring in this field may enter the program as early as their freshman year. During the first two years the student usually concentrates on the undergraduate liberal education skills—English composition and speech; studies in the humanities and the natural, social and behavioral sciences; and inductive courses in the area of leisure programs. Because of this recommended order of studies, it is generally possible for students who have a broad liberal education foundation to transfer into the Department of Recreation and Park Administration as late as the first semester of their junior year, and still graduate within the usual academic period. In some cases additional academic work is required.

## Objectives

The general purpose of the undergraduate curriculum is to educate young men and women who are intellectually concerned with the well-being of people and who can promote the development of healthful and satisfying leisure experiences.

Curriculum objectives are based on the principle that the function of the professional recreator is to aid in the orderly development of society and to make it possible for people to enrich their lives through a variety of satisfying recreation experiences.

## Requirements for Graduation

Prospective students should be aware that a revision of curriculum requirements is underway and will probably become effective during the 1979-80 academic year. Students should write or call the Department of Recreation and Park Administration (624 Clark Hall, UMC, Columbia, Missouri, 65211; 314-882-6048) for a supplemental update that will outline the specific undergraduate degree requirements.

**Admission.** Students must be regularly admitted to the Department of Recreation and Park Administration.

All students enrolling in the Department

of Recreation and Park Administration with fewer than 30 hours of college credit are required to complete a Freshman Placement Test administered by the University of Missouri-Columbia prior to registration. These tests are administered during the preregistration period, during new student orientation, and during the spring. The results of these tests are useful in planning the student's program. In addition, all students are required to take the Strong Vocational Interest Inventory and the Holland Vocational Preference Inventory.

**Credits and Points.** Students must pass a minimum of 126 semester hours with a cumulative average of C, which does not include the elective under-class courses in ROTC. Six hours of upper-class ROTC courses may be counted for the degree as electives. CLEP credits are accepted and evaluated on an individual basis. Currently a minimum cumulative grade point average of 2.00 is required for graduation. (C average).

**Time Limitation on Degree Credit.** A student whose education has been interrupted for more than one semester may not count toward graduation credit earned eight years prior to the resumption of progress toward the degree.

## Degree Requirements

### Communicative Skills

**Writing, Public Speaking & Graphics.** Students may test out of English 1, Composition, through the UMC Placement Tests and may be allowed to take English 60, Exposition, as early as the sophomore year. If they score high enough on the placement tests, they may take English 65GH, Honors English, which is open to freshmen only. Students receiving a passing grade in English 65GH, Honors English, will receive an additional 3 credits towards graduation. Students who test out of English 1, Composition, into English 60, Exposition, will take 12 credits rather than 15 credits in Communicative Skills.

English 1 Composition (3)

English 60 Exposition (3)

English 161 Technical Writing (3)

Speech & Dramatic Art 75 Intro to Speech Communication (3)

**Graphics Elective** (3 hrs required)

C&I M371 Production of Instructional Media Materials (3)  
C&I M372 Selection, Utilization, & Evaluation of Media Resources (3)

Extension Educ 210 Fundamentals of Communications (3)

### General Requirements

**Humanities** (4 courses). Courses to be selected from the areas of fine art appreciation, philosophy, religion, foreign language, literature and related literature courses. No more than two courses in any one of these areas can be counted toward fulfilling the humanities requirement. A minimum of one upper division course is required.

**Science and Math** (13 hrs.)

Biological Science (5)



Physical Science (5)

Math, Statistics or Accounting (3)

**Social Science** (5 courses or 16 hours). A minimum of one upper division course is required.

Economics (3-5)

History or Political Science (3-5). Should include a course that satisfies the Missouri State History Requirement.

Sociology, Rural Sociology, or Cultural Anthropology (minimum: two courses)

**Behavioral Science** (4 courses). Courses are taken from the area of psychology; however, selected courses in special education, social work, and home economics may be acceptable.

## Health and First Aid

Health (2)

First Aid (2)

## Professional Education

The major consists of course work acceptable to the Department of Recreation and Park Administration. The major includes a minimum of 26 hours of upper-class Recreation and Park Administration course work, of which a minimum of 18 hours must be completed in residence at UMC. Upper-class courses completed with grades of *D* may not be included in the major without the approval of the adviser, the department chairman, and the dean. The student must achieve an overall average of *C* in all courses attempted in the department. Students may not count on their major any courses used to satisfy the requirements of Communication Skills, General Requirements, and Health and First Aid.

**Recreation & Park Administration Theory Courses** (9 courses required).

10 Intro. to Recreation & Parks (3)\*

11 Career Orientation in Recreation (1). Required but does not count as one of the 9 courses required.

107 Organization of Aquatic Programs (2)

111 Intro. to Planning & Evaluating Recreation Environments (3)\*

112 Planning Recreation Areas & Facilities (3)

131 Prin. of Interpretive Outdoor Recreation (3)

151 Community Recreation (3)\*

215 Senior Seminar (2)

300 Problems (3)

305 Theory & Practice of Group Leadership (3)\*

306 An Analysis of Leisure Time Recreation Services (3)\*\*

316 Intro. to Administration in Recreation & Parks (3)\*

326 Intro. to Therapeutic Recreation (3)

327 Operation of Therapeutic Recreation Services (3)\*\*

328 Leisure & Aging (3)

331 Outdoor Recreation—Education (3)

333 Park Management (3)

340 Recreation Land Management & Planning (3)

355 Private & Commercial Recreation Principles & Practice (3)

391 Topics in Leisure Studies (1-3)

\*Required Course.

\*\*Students are required to take at least one course in programming, either RPA 306 or RPA 327.

## Practical Field Experience

289 Recreation & Park Administration Field Experience (12)

**Program Fields** (6 courses). Students are required to take a minimum of six courses in a minimum of three of the following areas. (One-half credit physical education activity courses count as one half of a course).

Applied Music

Arts and Crafts

Dramatics

Games, rhythms, sport & physical education activities.

This is the only place physical education activity credits may be counted

Nature

## Electives

Students are required to take 126 semester hours for this degree. It is recommended that students use those credits not allotted to requirements in preparation for a special interest area within the field of recreation and park administration.

## Media Center for Recreation, Parks & Leisure

This center contains media related to commercial, outdoor, municipal and therapeutic recreation. Scheduling and rental of films, slides and video tapes are made through the Academic Support Center, Materials Scheduling, 505 East Stewart Road, Columbia, Missouri 65211, (314-882-3601).

## Research

Research in the field of recreation and leisure services is a continual part of the Department of Recreation and Parks Administration. Research projects are of a varied nature, many relating to concerns and issues of resource management agencies at the national, state and local levels. Other projects pertain to leisure services programs designed to help individuals and agencies use recreation to assist in personal development and social integration.

Research activities broaden the base of knowledge and experience for department faculty and students, provide many learning opportunities for students, and provide financial assistance for graduate students.

## Graduate Curriculum

Applicants for graduate study in the Department of Recreation and Park Administration who lack a background either academically or by experience in this field are expected to take additional course work. The Master of Science degree is based on a solid undergraduate foundation in the humanities, the social and behavioral sciences, and professional recreation and park administration courses.

A minimum of 32 semester hours is required for a Master of Science degree in Recreation and Park Administration; at least 20 hours must be in courses at the 400 level. The Department is currently working on a policy regarding students who receive grades of C or below in their graduate work. Graduate students are advised to read the information about grading and scholastic requirements contained in the *Graduate School Bulletin*. Currently, the GPA in the Graduate School is based on the student's entire graduate record in courses numbered 200 and above taken at UMC. To remain in good standing, a graduate student must maintain a cumulative grade point average (GPA) of 3.0 or better ( $A = 4.0$ ).

At the end of any semester, a graduate student with a GPA below 3.0 is placed on probation. If at the end of the following semester the cumulative GPA is 3.0 or better, probation status is removed. A student on probation failing to raise the cumulative GPA to 3.0 may, on the recommendation of the department or area, be allowed a second and final probationary semester. A student is subject to dismissal upon failure to raise the cumulative GPA to 3.0 by the end of the second probationary semester, or at any time that the semester or cumulative GPA falls below 2.0.

The program is designed with flexibility so that courses can be taken which adequately meet the professional needs of the individual. All students are required to take RPA 403, Research Methods in Recreation and Park Administration, even if they are not going to write a thesis. Students who are restricted to the option under which a thesis is not required must take a minimum of 6 hours in a related area and 1 hour of RPA 400 in which they must conduct an approved research project.

Students who have had previous graduate study at another university may not be required to repeat material recently covered, but may be expected to take an equal number of credit hours from an approved related area.

Each graduate student is assigned to a three member committee. The committee administers a final oral examination and evaluates any research completed while in attendance on the Columbia campus as a graduate student in Recreation and Park Administration.

As part of their graduate program, students may choose an area of concentration in international development. This would involve taking approved courses which relate professional subject matter to application in less developed countries. Further information about this area of concentration can be obtained from the coordinator of the International Professional Graduate Program, 727 Clark Hall.

## Objectives

The graduate program in Recreation and Park Administration shares with the undergraduate program the same philosophy and purpose. The objectives of the graduate program include:

A fundamental appreciation of recreation and its relationship to leisure.

Development of competencies in the following areas as they apply to Recreation and Park Administration.

Recognition of the value of research in the field.

Basic understanding of various research techniques and methods.

Ability to recognize and use statistical data as they apply to social investigation.

Ability to select, design, conduct, interpret and report research projects related to the field of recreation and parks.

A knowledge of administrative principles as they apply to the area of specialization.

A awareness of and interest in current issues and trends in recreation and parks.

A field experience which provides the graduate student with an opportunity to practice recently acquired skills in actual situations under the supervision of qualified personnel.

404 Readings in the Field of Recreation (1-3)

410 Seminar (2)\*

416 Admin. of Public Parks & Recreation (3)

**Thesis or Optional Field** (6 hrs. minimum). If a thesis is not to be written, the student must submit an acceptable research project in addition to completing 6-9 hours in an approved related area.

400 Problems (1-6)

404 Readings in the Field of Recreation (1-3)

490 Thesis Research (1-6)

Related area if approved by adviser (6-9)

**Professional Field Experience or Optional Field** (6 hrs. minimum)

481 Field Instruction\* (1-6)

Related area if student has a broad experience background in recreation and/or parks and approval of adviser (1-6)

**Related Approved Electives** (6 hrs. minimum)

One course in human behavior (e.g., Social work 210)\* (3)

\*Required course

## Requirements for Graduation

In order to receive a Master of Science degree in Recreation and Park Administration, the following requirements must be completed.

### Admission

Students must be admitted to the UMC Graduate School and accepted by the Department of Recreation and Park Administration for advisement. This procedure is initiated by applying to the Director of Admissions, 130 Jesse Hall, or to the Director of Graduate Studies, Department of Recreation and Park Administration, 624 Clark Hall, UMC, Columbia, MO. 65211. Final acceptance into the graduate program is made upon completion of the Graduate Record Examination. Further details are in the *Graduate School Bulletin*.

### Credits and Points

The specific courses which can be taken to satisfy the requirements for the degree of Master of Science in Recreation and Park Administration include:

#### Recreation and Park Administration Theory Courses (14 hours. minimum)

316 Intro. to Admin. in Recreation & Parks (3)

326 Intro. to Therapeutic Recreation (3)

327 Operation of Therapeutic Recreation Services (3)

328 Leisure & Aging (3)

331 Outdoor Recreation—Education (3)

333 Park Management (3)

340 Recreation Land Mgmt. & Planning (3)

355 Private & Commercial Recreation Principles & Practice (3).

391 Topics in Leisure Studies (1-3)

400 Problems (1-6)

401 Foundations of Recreation (3)\*

402 Org. of Recreation Programs Within the Community & Region (3)

403 Research Methods in Recreation & Park Administration (3)\*

## Extension Services

The Department of Recreation and Park Administration in cooperation with the University Extension Division maintains an Extension staff to assist citizens of the state of Missouri in initiating, developing and maintaining recreation services and facilities. Educational services are provided through conferences, institutes, workshops, seminars, and personal consultation and educational materials. Studies and research supplement the knowledge base for both the Extension activities and resident teaching. The department faculty is prepared to:

Advise on the establishment, organization, development and maintenance of leisure services, which includes park and recreation facilities, outdoor recreation, municipal recreation, tourism, commercial and therapeutic recreation.

Assist in locating and developing resources related to the delivery of leisure services requested by leisure consumers, professionals, paraprofessionals and students in the state of Missouri.

Assist with the education and training of park board members and individuals interested or employed in the field of recreation and parks through workshops, seminars, courses for credit, short courses, in-service training, institutes and individual consultation.

Assist with questions of program and administration from agencies and organizations providing recreation in the state.

Those desiring further information should contact: Department of Recreation and Park Administration, Extension Division, 605 Clark Hall, College of Public and Community Services, UMC, Columbia, Mo. 65211.

# Regional & Community Affairs

The Department of Regional and Community Affairs offers a Master of Science degree, a diploma course, and a number of undergraduate courses in the field of community development. Concentrations in the fields of community and regional planning, gerontology, youth agency administration, public administration, regional science, and international development are available within the Master of Science in Community Development.

## Community Development

The Master of Science degree, which involves theoretical and practical education and training, is aimed at producing community development professionals. Community development is concerned especially with human development through the involvement and participation of people in the solution of community problems and in community projects and activities. It is a process which effects significant citizen involvement and responsibility in community affairs aimed at community betterment. Community development professionals work with people at varying levels in the community to assist them in developing methods and means for planning, organizing and carrying out community development projects and activities. Such work also involves assistance to community members and other groups in a search, discovery and development process. During the process productive working relationships can be built and maintained among citizens, technicians, officials, institutional representatives and professionals for the purpose of establishing and using a process for the development of communities—local, state, regional and national. The curriculum engages an interdisciplinary approach and includes field experience, along with classroom and independent study.

## Community & Regional Planning

The Department offers courses in community and regional planning. As a part of elective hours for the master's degree in community development, students may

elect to take a secondary concentration in planning. Such departmental course offerings deal not only with the physical dimensions of planning, but also, in keeping with community development concerns, center on the human and social aspects of planning. Departmental representatives are participating in the campus-wide approach for the development of a master's degree in community planning.

## Gerontology

Students in Regional and Community Affairs can develop a concentration or specialization in gerontology within the 18 hours of electives in the master's program. Such a concentration usually consists of 12 hours of course work in aging and a field experience related to the field of aging. At present, 16 courses in aging are offered by various academic departments and professional programs at the University of Missouri-Columbia. Three of these courses are available through the College of Public and Community Services, including one on the participation of older persons in program planning and the delivery of services offered by the Department of Regional and Community Affairs.

## International Development

Students majoring in community development have the opportunity of specializing in international development. This area of concentration requires 12 hours of graduate-level courses relating to international development. The 12 hours will include a 3-hour core seminar, RCA 370. The seminar is interdisciplinary in nature, involving the study of social, economic and political development. Students who select this area of concentration may also enroll in intensive language courses when they are available.

When possible, students in this concentration should do their field placements with an international agency or program. When such placements are not possible, students should plan to relate their domestic field training to the problems of international development.

## Youth Agency Administration Programming

This specialization includes a concentration of courses and other experiences designed to prepare the student for profes-

sional careers in youth agencies (i.e., 4-H, YMCA, Boy Scouts, Big Brother, Big Sister, etc.). The program has been developed in cooperation with American Humanics, Inc., an organization with a long tradition in preparing young people for careers with youth serving agencies. Through American Humanics, low interest educational loans are available to students involved in this program. This masters specialization is one of the first of its kind in the country.

## Professional Opportunities

A wide range of employment opportunities for graduates of the community development program exist. Graduates with M.S. degrees are employed in a host of settings—with local, county, state, regional, national, and international agencies, and with public and private institutions and organizations, both foreign and domestic. Graduates often are employed in positions that did not exist at the time they enrolled in the program. Graduates hold positions with colleges and universities throughout the country and abroad in teaching, consulting, and research, and in youth work, etc. Others find employment with various governmental agencies in police-community relations, planning, man-power, labor, aging, drug abuse prevention, juvenile justice, health administration, civil defense, transportation, etc.

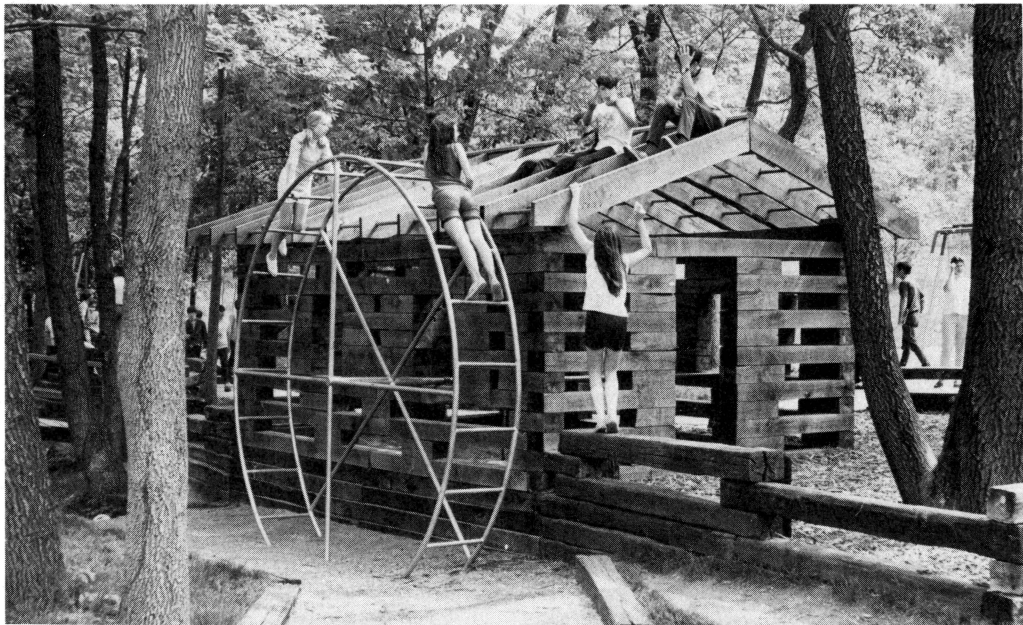
## Departmental Functions/Services

In addition to the master's degree curriculum, the department maintains a diploma course in community development, carries on direct consultation with communities, provides extension education, conducts in-service training for Community Development Extension Division personnel, supports Extension programs for youth, local government and aging, provides a continuing international education program, and is increasing its research.

All functions of the department are inter-related. The formal educational activities are strengthened by student access to the informal education field situation, international training activities, and research. At the same time each of these activities relies heavily on the formal academic program.

## Student-Faculty Relationship

Having a multifunctional department has resulted in developing a faculty that represents a wide variety of both academic backgrounds and professional experiences. In addition, many of the students attracted to the master's and diploma curriculums have prior professional experience. In this diversity there are unusual opportunities to create a broad learning environment in the department. Interaction among the faculty, among



the students, and between faculty and students is recognized by the department as part of an appropriate environment for a student in the field of community development. The policy of the department is to offer a number of settings, in addition to the classroom, to each student for such interaction. While the adviser-student relationship remains of prime importance, the student is encouraged to make use of access to all faculty members.

## Research

The department is concerned with two basic types of research, action research and applied research.

In action research, the process of systematic, objective inquiry is part and parcel of community activity. The consumers of the knowledge generated in the research process (that is, the people of the community) are directly and actively involved in carrying out the research. The department faculty and the Community Development Extension Division field staff are frequently involved with action research projects.

The department also encourages applied research, designed and carried out by the academic personnel. Departmental faculty members engage in research to probe, in depth, functions of communities. The department's conventional research activities aim to produce knowledge that will assist in describing, explaining, and increasing predictive capacity concerning: (1) community changes brought about in the course of changing technology, and (2) relationship between the spatial and institutional environment in community operations.

## Extension

The department is responsible for in-service training and supports the community development field staff employed by University of Missouri Extension Division.

In addition to other academic responsibilities, several members of the department hold appointments with the Extension Division. They are responsible for planning and directing the department's Extension program in cooperation with the field staff and with the public. Their field work is supplemented by the development of publications, teaching aids, and studies in support of community and regional development.

Through extension activities, the faculty maintains contact and involvement in actual community development field situations. This permits the faculty, in cooperation with

field personnel, to evaluate methods and approaches, and to improve its own competence.

On request, the department offers short courses in community development, and provides other short-run consulting services to communities and regional groups. Also, special programs and presentations are available to Missouri communities. Faculty members frequently serve as community development instructors of short courses offered by other UMC departments. They also serve as panelists in a variety of conferences, both on and off the Columbia campus.

## International Training

The department has had a continuing interest in international education since the beginning of the community development program at UMC. Over the years the department has developed varied international seminars, workshops and consultative services.

Students from 58 countries around the world, as well as American students seeking careers in international community development, have been attracted to the master's and diploma curriculums.

For the past 14 years, the department has sponsored a two to four-week community development seminar during intercession periods for students attending UMC and other universities in this country, and for visiting foreign officials. The seminar's purpose is to acquaint these students and officials with the principles of community development, and with their possible roles concerning community development in their own countries. The study sessions are held on the Columbia campus. Seminar participants also engage in field work to experience first-hand some features of community development work.

Another important departmental activity in the international sphere is the visitor's program. The department hosts a number of visitors from all parts of the world each year.

Foreign visitors and students in the Department of Regional and Community Affairs are often practitioners and teachers of community development in their own countries. Therefore, the international activities not only make a contribution to those coming to the department from foreign countries, but permit the faculty and students to draw on these visitors and students in developing a greater understanding of the total field of community development.





UNIVERSITY OF MISSOURI-COLUMBIA

# APPLICATION FOR ADMISSION

## Instructions . . .

1. **APPLICATIONS** for admission and complete transcripts for *ALL* schools and colleges of the University of Missouri-Columbia should be sent to the Director of Admissions, 130 Jesse Hall, Columbia, Missouri 65201 and should be on file not later than May 1 (Freshmen) and July 1 (Transfer and Graduate Students) for Fall Semester; December 1 for Winter Semester; and May 1 for Summer Session. (Supplemental applications are required for admission to the School of Nursing, the College of Veterinary Medicine, the School of Medicine and the School of Law.)
2. **FRESHMEN** applicants must submit an official high school transcript (with class rank) and required test scores.
3. **UNDERGRADUATE TRANSFER** applicants must submit official transcripts from each college attended. (Transfers entering Arts & Science or Journalism must also submit a high school transcript.)
4. **GRADUATE** applicants must submit an official transcript showing baccalaureate degree and transcript(s) showing any additional graduate work. Additional information concerning graduate study may be obtained from the Graduate School, 205 Jesse Hall.
5. **OUT-OF-STATE APPLICANTS:** It is the duty of each applicant to apply and register under the proper residence and to pay the proper tuition fees. A pamphlet giving detailed information on tuition and residence rules may be obtained from the Admissions Office, 130 Jesse Hall or the Cashier's Office, 123 Jesse Hall.
6. **FINANCIAL AID:** An application for admission to UMC *does not* serve as an application for financial aid. UMC accepts *either* the Financial Aid Form (FAF) of the College Scholarship Service *or* the Family Financial Statement (FFS) of American College Testing. Both forms are available in school counseling offices. They are released at the beginning of a new calendar year and should be filed by April 30. Late applications will be considered according to the date received and the availability of funds. Questions should be directed to the Office of Student Financial Aids, 11 Jesse Hall.
7. **HOUSING:** An application for admission to UMC *does not* serve as an application for housing. Single student housing applications/brochures are printed and mailed in February to all who have requested them. Married student housing applications/brochures are available throughout the year. If you are applying for admission before February 1 for the fall semester (October 1 for the winter semester, April 1 for the summer session) and want an application for University-owned housing, check item 22. If you are applying for admission after the aforementioned date, do not check item 22 but write directly to the Housing Office, 123 Jesse Hall. (Please do not duplicate requests.)

## Additional Information . . .

No transcript can be accepted directly from the student; admission status cannot be determined until complete credentials are on file in the Admissions office. Failure to complete this form fully or giving of misinformation concerning previous enrollment in other colleges or universities will void your admission. All transcripts become the property of UMC.

Because of limited enrollment and/or higher minimum standards, general acceptance as a student at the University of Missouri-Columbia does not guarantee acceptance to specialized or professional programs.

Some information requested is required by Title VI of the Civil Rights Act of 1964, Title IX of the Higher Education Amendments of 1972 and section 504 of the Rehabilitation Act of 1973 and is for the purpose of reporting to Federal Compliance Agencies concerning equal education opportunity, in order to keep the records required by the Federal Government, and to assure that there will not be discrimination on the basis of race, color, religion, handicap, national origin or sex.



# UNIVERSITY OF MISSOURI-COLUMBIA

Please Print (In Ink) or Type and DO NOT Write in Shaded Areas.  
See Additional Instructions on Reverse Side.

# APPLICATION FOR ADMISSION-UNIV

1. Name		2. Social Security Number	
020 22-56	22 Last	020 13-21	020 22-68
3. I would like information on campus services for the physically handicapped*		Name	
Yes <input type="checkbox"/> No <input type="checkbox"/>		22 - 56 63 64 65 67 68	
4. Veteran of the U.S. Armed Forces?			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
5. Permanent Address and Telephone Number (This address will be used for all University correspondence prior to your first registration)			
150 1-3 4 - 12 13 - 15	21 J.D. No. M, J, I	40 41 Apt. No. or Box No.	60 61 1-3 4 - 12 13 - 16 21 City
6. Address of Parent, Spouse, or Guardian/Other (Check one) (if different from item 5)		Telephone No.	
150 1-3 4 - 12 13 - 15	21 J.D. No. M, J, I	40 41 Apt. No. or Box No.	60 61 1-3 4 - 12 13 - 16 21 City
7. Previously been enrolled at UMC?		8. Ever enrolled in Correspondence (Indep. Study) or Extension Courses at UMC?	
Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>	
9. School or College entering (check one) Fr. access 07 Arts & Science; 14 Educ; 17 Engineering; 24 Home Econ; 54 Public & Comm Services; 21 Forestry, Fish, Wildlife. Soph. access 47 Nursing. Jr. access 04 Business & Public Administration; 23 Health Related Professions; 27 Journalism. Grad. access 60 Library & Informational Sci; 60 Graduate; 57 Vet Medicine; 37 Medicine; 31 Law.			
10. Immediate degree sought at UMC? Academic major 060 (18 - 21) Prof. None. Bach. Mstrs. Spec. Doct. Undergraduate Graduate			
11. Applying as (check one) Undergraduate Graduate			
12. Term of expected entrance (check one) fall winter summer			
13. (Undergraduate Applicants Only) If you have taken the G.E.D., High School Equivalency Test, indicate date			
Year: Month Year			
14. (Undergraduate Applicants Only) Leaving High School early to attend UMC?			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
15. High School attended			
Name		City	
110 1-3 4 - 12 13 - 18		110 1-3 4 - 12 13 - 18 63	

<b>17. Name and location of ALL colleges attended, Degrees earned or expected prior to enrollment at UMC.</b> (If none, enter "none") If currently enrolled, indicate in date space. List schools beginning with most recent. (Failure to indicate colleges or universities in which you have been enrolled will void your admission.)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 30%;">NAME OF COLLEGE</th> <th style="width: 20%;">LOCATION (CITY &amp; STATE)</th> <th style="width: 10%;">DATES OF ATTENDANCE</th> <th style="width: 10%;">DEGREES EARNED</th> <th style="width: 20%;">DEGREE DATES</th> </tr> <tr> <td>Card 1 13-16</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Card 2 13-16</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Card 3 13-16</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Card 4 13-16</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Card 5 13-16</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	NAME OF COLLEGE	LOCATION (CITY & STATE)	DATES OF ATTENDANCE	DEGREES EARNED	DEGREE DATES	Card 1 13-16					Card 2 13-16					Card 3 13-16					Card 4 13-16					Card 5 13-16					<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">100</td> <td style="text-align: center;">I.D. 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<b>29. Check to receive information on</b> <input type="checkbox"/> Army ROTC <input type="checkbox"/> Navy ROTC <input type="checkbox"/> Air Force ROTC <input type="checkbox"/> Marine ROTC	<b>30. Legal Signature (In Ink)</b> _____ _____ _____	<b>31. Date</b> _____																																																										

OAR/A1 - 7/78 \*This information is optional and requested for purposes of reporting to Federal Compliance Agencies only and will not be used in determining admissions status.

**Complete All Items and Return This Form To:**  
 Director of Admissions, 130 Jesse Hall, University of Missouri-Columbia, Columbia, Missouri 65211



UNIVERSITY OF MISSOURI-COLUMBIA

# APPLICATION FOR ADMISSION

UNDERGRADUATE AND GRADUATE

RETURN TO:

Director of Admissions  
130 Jesse Hall  
University of Missouri-Columbia  
Columbia, Missouri 65211

## Admission

Students wishing to enroll in the master's degree program must apply to the Director of Admissions, 130 Jesse Hall, UMC, Columbia, Mo. 65211. The prospective student must have graduate standing as approved by the Director of Admissions, and must also be accepted by the Department of Regional and Community Affairs. Departmental application forms may be secured by writing the department, 723 Clark Hall, UMC, Columbia, Mo. 65211. Each student's application is reviewed by the Department's Admissions and Student Aid Committee. This committee makes its recommendations to the faculty. Approval for admission to the curriculum is by faculty action.

All students accepted in the master's program are considered on academic probation for the first semester or 12 hours of work in the program. It is recommended that students have had 20 hours in the social sciences and 3 hours in statistics.

## Degree Program

The degree program involves a four-semester interdisciplinary curriculum. The course of study is made up of the following basic parts: (1) departmental courses, (2) electives from other UMC departments, (3) research, and (4) field experience.

A total of 48 hours is required for a Master of Science degree in Community Development. The core curriculum consists of 30 hours of designated courses in the Department of Regional and Community Affairs, including 9 hours of field experience required of all students. The remaining 18 hours consist of elective courses selected by the student and adviser. Electives may be selected from non-core courses in the Department of Regional and Community Affairs and appropriate courses offered by other departments.

Master's degree candidates have the option of submitting a research paper (RCA 450) or a thesis (RCA 490). Candidates opting for RCA 450 initially register for 3 hours credit. If the research paper is not completed within that semester, the student registers for one additional hour per semester in RCA 450 until the research paper is completed and approved. Such additional hours to the original 3 hours for RCA 450 are in addition to the 48 hours required for the degree.

## Diploma Program

The diploma program, now available to domestic students, was initially designed to

meet the special needs of international students, particularly those from Africa, Asia and Latin America who were seeking advanced study in community development.

This academic offering involves nine months of work for which a diploma is given rather than a degree. An undergraduate degree is not required of applicants. The program consists of a special sequence of master-level courses without involvement in field experience or research. Special needs of individual students are met largely through seminars, problems, readings and other pertinent courses. Diploma candidates are urged to begin their course work in the fall semester.

## Undergraduate Courses

At present the department offers four undergraduate courses.

**190 Individual Participation in Our Changing American Communities.** This course is designed to provide all students an opportunity to better prepare themselves for effective participation in community affairs.

**192 The Field of Community Development.** A survey course for students considering a career in community development, it deals with the philosophy, methods and objectives involved in this profession. It also services students going into other professions who would like to explore community development as a field allied with the career of their choice.

**193 Community Development Approaches to Youth Work.** This course focuses on the implications and applications of community development concepts, principles, and practices for youth program development maintenance.

**194 Planning and the Community.** This course acquaints undergraduates with the basic philosophy of planning, roles of citizens, private interests and planners, and with basic principles and processes of planning in urban and rural communities, as well as at the regional level.

The department is presently engaged in the process of increasing the number of undergraduate courses offered. All 300-level courses are available to upper level undergraduates.

## Graduate Curriculum for Degree Program

48 hours required for graduation; 30 hours of core curriculum required.

\*Indicates core curriculum. Credit hours indicated in parentheses.

### RCA Courses

300 Introduction to Community Development (3)\*

310 Community Development Theory (3)\*

320 Group and Interpersonal Competence (3)\*

330 Professional Practice of Community Development (3)\*

350 Special Readings (1-3)

360 Principles and Practices of Planning (3)

362 The Implementation of the Local Planning Process (3)

- 364 Area and Regional Planning (3)  
 370 Seminar in International Development  
 372 Community Development in Less Developed Countries  
 376 Cultural Factors in Community Development (3)  
 400 Problems (cr. arr.)  
 410 Community Development Process (3)\*  
 417 Governmental Social Policy and Institutional Resources (3)  
 420 Field Experience (9)\*  
 425 Community Development Research Methods and Techniques (3)\*  
 430 Community Development Seminar (3)  
 438 Community Development in Urban Areas (3)  
 440 Specialized Topics in Community Development (1-3)  
 442 Community Development Practice in Urban Areas (3)  
 450 Research (1-6)\*  
 490 Research (3)

### Electives From Other Departments

A total of 18 hours of electives may be taken from other UMC departments. Because there is a great deal of flexibility, it is not practical to set out any rigid listing of suggested courses from other departments. It is extremely important that courses from other departments are selected with care, in cooperation with the academic adviser. A proper sequence of course work will be devised, suited to the unique needs, capabilities and aspirations of the individual student.

At the same time there is a need to illustrate the general type of courses available for inclusion in a student's course of study. For this purpose, one example of typical courses from each of several departments is provided in the list below. It is in no way inclusive and is meant only as an illustration.

- Anthropol. 362 Cultural Change (3)  
 Econ. 348 Economic Foundations of the Community (3)  
 Ext. Ed. 403 Program Development and Evaluation (3)  
 Family & Com. Med. 444 Community Health in Developing Societies (2-3)  
 Higher & Adult Ed. K411 Seminar in Adult Education (1-3)  
 Pol. Sci. 310 Intro. to Public Administration (3)  
 Rec. & Park Admin. 305 Theory and Practice of Group Leadership (3)  
 Psychol. 344 Group Dynamics and Role Theory (3)  
 Rural Soc. 335 Social Changes and Trends (3)  
 Social Work 430 Community Organization for Social Welfare (2)  
 Soc. 316 Urban Sociology (3)  
 Rural Soc. 301 Development Perspectives and Third World Realities

## Graduate Curriculum for Diploma Program

A minimum of 18 hours required for the diploma; all courses are taken in the Department of Regional and Community Affairs.

### Fall Semester

- 300 Introduction to Community Development (3)  
 320 Group and Interpersonal Competence (3)

- 350 Special Readings (tutorial) or 425 Community Development Research Methods and Techniques (3)  
 Field Observation (0)

### Winter Semester

- 410 Community Development Process (3)  
 400 Problems (tutorial) (3)  
 364 Area and Regional Planning or 438 Community Development in Urban Areas or 350 Special Readings (3)  
 Field Observation (0)

## Summer & Intersession Courses, Conferences & Workshops

The department offers a number of courses, conferences, and workshops during intersessions and in the summer. These special offerings allow people interested in community development and related fields to do graduate work, or deal with the application of community development theory and methods in conference and workshop settings.

## Financial Aid

**Graduate Research Assistantships.** A limited number of graduate research assistantships are available for full-time students in the department. The stipend is about \$1,000 per semester. Assistantships are awarded on a semester basis. Graduate assistants are usually assigned to work under the direction of an individual faculty member. Every attempt is made to make assignments in the best interest of both the student and faculty member involved. After the graduate assistant has been assigned to aid a particular faculty member, the two arrange a mutually satisfactory work schedule. An assistantship will involve up to 10 hours per week of the student's time.

Applications for a graduate research assistantship are available from the departmental office. Although preference is given to students who have completed one semester in the department, new students may apply after acceptance by the Graduate School and the department.

**Traineeships in Gerontology.** Students in the department with a career interest in the field of aging may apply for a traineeship in gerontology. The current stipend is \$2,000 for the academic year. Requirements of the traineeship include 9 to 12 hours of courses in aging and a practicum with particular emphasis in aging. Application for the award is made through the department, and forms are available from the departmental office.

**American Humanics Loans.** Students enrolled in the youth agency administration/programming specialization are eligible to apply for low interest loans through American Humanics, Inc.

**Other Student Aids.** For information concerning other sources of financial assistance, prospective students may address inquiries directly to the Director of Student Financial Aids, 11 Jesse Hall.

# Social Work

Social work is a dynamic and growing human service profession which plays an increasingly important and visible role in our everyday lives. Contemporary society is beset by many social problems, rapid social change, the breakdown of community life and individual maladjustment. Social work addresses these conditions by assisting in the prevention of community breakdown, by facilitating the restoration of individuals to more fulfilling lives, and by developing new resources to meet human needs.

The UMC School of Social Work offers programs of instruction leading to both the Bachelor of Social Work degree (B.S.W.) and the Master of Social Work degree (M.S.W.). Both programs are accredited by the Council on Social Work Education, of which the School is a charter member. Students receiving either a B.S.W. or M.S.W. are eligible for regular, full membership in the National Association of Social Workers. The School has been in the forefront of the development of professional social work education in Missouri. Its origins date from 1906 when the Department of Sociology offered extension courses in the St. Louis School of Philanthropy. Through the years, courses at both the undergraduate and graduate levels

were offered through the Extension Division and on the Columbia campus. In 1948 a two-year graduate curriculum leading to the master's degree was inaugurated. In 1974, following the lead of the National Association of Social Workers which had recognized the B.S.W. as the first professional degree, the bachelor's professional program was initiated. Today the School is recognized as the major program of professional education for social work offered by the University of Missouri.

Both the undergraduate and graduate curricula are built upon a base of studies which prepare students for general practice in social work. Within this framework, the student is prepared to apply a configuration of knowledge, methods, skills and values to a broad range of individual, institutional and community problems.

## Extension Program

The Social Work Extension Program, supported by University of Missouri Extension Division, provides a dynamic linkage between formal education and the ever changing world of human service practice. The University extends its knowledge and skill development capacity throughout the state to meet the needs of citizens for improved human service programs.



The program offers credit courses organized on request for pre-resident instruction; continuing education to provide practitioners with the latest available knowledge and skills to insure proficient practice; staff and program development to assist organizations with methods to improve staff competency and to plan and develop services. Similar projects enable community groups to identify and address social problems themselves.

A variety of credit and non-credit courses are offered and field consultation is provided to accomplish these statewide missions. Program faculty and support personnel work closely with classroom faculty to plan, design, implement and evaluate these offerings.

## Undergraduate Program Admission

Freshman and sophomore students who declare an interest in social work when admitted to the University are assigned to the School for preprofessional advisement. Admission to the Bachelor of Social Work professional program, however, is on a selective basis. Only those students who have attained junior class status (approximately 60 hours of acceptable credit) and who otherwise meet admission criteria are permitted to enroll in the professional curriculum. Entry is in the fall semester. Moreover, the number of students accepted into the program as juniors in any given year is regulated by the available teaching staff and educational resources.

Criteria for admission include the following:

Academic performance (grade point average and preprofessional requirements).

Student's responses to application questions.

Student's community activities.

Social service experience, if any.

A cumulative grade point average of 2.5 ( $A = 4.0$ ) has been set as a minimum for admission to the B.S.W. program at the junior level. Individual consideration for special cases can be given, provided criteria other than GPA have been adequately met. To assure consideration for the fall semester, applications should be submitted by February 15. Application forms are available through the School's admission office, 701 Clark Hall.

## Objectives

The signal educational objective of the baccalaureate social work program is to provide base content which will enable students to function competently at a beginning level of social work practice. Thus, the B.S.W. prepares the student with the requisite knowledge, skills and value orientation to enter the profession of social work at the first level of service delivery. Secondly, and dependent on an individual student's career objectives, the B.S.W. can serve as the preliminary core upon which specialized, graduate study is founded.

As a part of their professional education, students are encouraged to be involved in the selection and planning of their course of study. This necessitates that students use faculty advisers, peers and other appropriate sources of information.

## Requirements for Bachelor of Social Work

A minimum of 120 semester hours credit are required for graduation. Students are accepted into the professional program at the junior level (approximately 60 semester hours) only in the fall semester for professional courses (SW 300 series). The courses must be taken in proper sequence (see curriculum) and two academic years are required to complete the professional program. During one semester of their senior year students spend three days a week in a social agency for field instruction.

Credit hours are indicated in parentheses. See "Statement of Courses" at the end of this *Bulletin* for more complete course listings.

### Required Courses in Social Work (33 hours)

#### Junior Year

##### Fall Semester

SW 125 Social Welfare and Social Work (3)

SW 306 Introduction to SW Practice (3)

SW 330 Interaction Skills Workshop (3)

##### Winter Semester

SW 303 Social Justice & Social Policy (3)

SW 304 Community Processes & Organizational Theory (3)

SW 320 Social Psychological Perspectives in Human Development for Social Work (3)

#### Senior Year

##### Fall Semester

SW 361 Strategies of Direct Practice (3)

SW 390 Interventive Processes I (6). Students enrolled in SW 390 pay a field instruction practice course fee of \$25.

##### Winter Semester

SW 312 Research Methods for Social Work (3)

SW 321 Social Deviance: Imp. for SW Policy & Practice (3)



**Courses in Communication Skills** (11-12 hours)

English 60, Exposition, is required and remaining hours are taken from English, humanities, public speaking, and journalism. English 1 cannot be used to satisfy requirements in this area.

**Courses in Scientific Orientation** (12 hours)

Courses can be selected from science (biology, botany, geology, chemistry), philosophy, mathematics, statistics, library science, and computer science. At least one course must be taken in science, statistics, and philosophy. Mathematics 10 cannot be used to satisfy requirements in this area.

**Courses in Social Science** (18 hours)

Courses can be selected from anthropology, economics, geography, history, and political science. SW90 and SW125 meet social science requirements.

**Courses in Behavioral Science** (18 hours)

Psychology 260 Social Psychology is required. At least two courses must be selected from psychology and sociology.

**Elective Courses** (27-28)

Students not enrolled at the University who desire to transfer into the undergraduate program must first be admitted to the University of Missouri-Columbia. All credit to be transferred must be from accredited colleges. In the case of transfer students from other colleges or universities or departments within the University of Missouri (all campuses), transfer of credit is given if the credit is equivalent to and/or in substitution of any required or elective courses in the B.S.W. program.

## Graduate Program

### Admission

The School of Social Work admits students to the graduate program only at the beginning of the fall semester. Applications for admission should be received by April 15 to insure consideration. Late applicants risk rejection because the maximum number of new students may already have been accepted. International student applications must be received before March 1 in order that they have sufficient time to be processed.

**Criteria for Admission.** Admission to the graduate program depends in part on the applicant's completion of a basic liberal arts education, including foundation courses in social and behavioral sciences, biology, economics, statistics and political science. These courses should be sufficient to facilitate an understanding and application of the theoretical constructs upon which the curriculum is based. In addition to formal educational preparation, consideration for admission is given to non-credit courses, on-the-job learning, the rearing of a family, extracurricular and community leadership activities and other life experiences.

Intellectual capacity should be such as to enable the student to engage in graduate

studies and in decision-making processes. This capacity is judged from the statements of references; from the Graduate Records Examination; from the applicant's academic grade point average; and from a statement written by the applicant in response to several questions posed on the application. An undergraduate record of 3.0 (A = 4.0) or better on the last 60 substantive undergraduate credit hours and a 2.7 overall GPA is expected.

Personal and interpersonal qualifications include commitment to the values of the profession and motivation to apply oneself to acquire the knowledge and skills needed in social work. These factors are assessed through the application and reference statements. The admissions committee considers all of these factors, and exceptions may be made when deemed appropriate. A personal interview with a designated faculty member or a selected person who lives near the applicant's home city may be requested by either the admissions committee or the applicant.

Part-time students who have a clear intention of completing the degree program within a reasonable period of time will be accepted.

**Procedures for Application.** It is necessary for the applicant interested in graduate education to complete two sets of applications, one for the Graduate School and one for the School of Social Work. For admission to the Graduate School, application is made through the Office of Admissions, 130 Jesse Hall, UMC, Columbia, Mo. 65211. Certified transcripts of all college work should be sent to that office. Non-degree students (accepted by the Graduate School but not by the School of Social Work or by another academic department) may not enroll in the required M.S.W. curriculum.

For admission to the School of Social Work, application forms may be obtained from the School, 701 Clark Hall, UMC, Columbia, Mo. 65211 (telephone 314/882-3030). Transcripts of all college work are also required by the School.

International students must first receive clearance for application by writing to International Student Programs, 114 Read Hall, UMC, Columbia, Mo. 65211.

Students wishing to transfer graduate credit from another accredited school of social work should follow the regular admission application procedures. Each applicant will be evaluated individually for credit transfer.

## Registration & Orientation

Applicants who have been admitted to the School receive prior notification of the special group registration and orientation program of the School. A faculty adviser is assigned to each student after arrival on campus.

## Residence Requirements

Graduate social work students are subject to the rules and regulations of the Graduate School.

## Fees

Graduate social work students are required to pay additional fees for the Interventive Processes courses as follows: \$25 for SW 391 and \$40 for SW 491. Students placed outside the Columbia area in the fourth semester do not pay the \$22 Student Activities Fee. For basic information relative to tuition, fees and expenses, refer to Table of Contents for page number.

## B.S.W./M.S.W Continuum

Individuals with a B.S.W. degree from programs accredited by the Council on Social Work Education may be considered for waiver of up to 30 hours of credit, i.e., the first two semesters of the regular graduate program.

Those students who receive a waiver for the first 30 hours of graduate credit are considered accelerated master's students. For these students there is a special summer session program preceding the final two semesters of graduate study. This program offers 8 credits and is aimed at deepening the students' understanding of and skill in professional social work helping processes. This period also is used to plan and initiate the independent study or research project required of all graduate students in the program. Those students on the B.S.W./M.S.W. continuum begin their graduate studies in June and complete their program the following May.

Students who believe they qualify for this accelerated degree program should follow the normal procedures for admission and simultaneously request a waiver of the first 30 hours. Immediate acceptance into the master's program is not guaranteed to those holding the B.S.W. degree. In some cases, B.S.W. graduates who have potential for the M.S.W. program may be advised to gain additional professional maturation through social work employment prior to entering the M.S.W. program.

## Graduate Curriculum

The graduate program prepares students for professional leadership in social work practice at a beginning level of competence. During the first semester, major attention is given to the acquisition and development of basic knowledge and behavioral skills used by the profession. The focus of the second semester is on broadening these skills. Emphasis is given to helping students integrate their learning experiences into an identifiable understanding of the professional role of social work as related to the delivery of human welfare services. All students take essentially the same courses during the first year, including field instruction.

The objective of the second year of graduate study is to provide educational experiences which enhance the student's potential for leadership in the profession. This includes further integration of the generic base of the profession, enlargement of knowledge building skills, as well as practical learning experiences which serve the student's individual interests in developing an area of concentration.

Two areas of concentration are currently offered: Health Services (including mental and physical health, and rehabilitation) and Family and Child Welfare Services (including aging). These concentrations provide intensive study both within a specialized field of practice, e.g., mental health, and with reference to a specific social work function, e.g., administration and planning or direct service practice. Decisions regarding concentrations are made by students in close consultation with faculty advisers.

Approximately half of the course work of the second year is elective in the first semester, and a major portion of the second semester is devoted to a practicum selected from a broad range of settings associated with social welfare. A majority of second-year graduate students leave the Columbia area for their block field placements. Specific placement is determined by the student's career interests, prior experience, and the contingencies of both University and community resources. Students interested in studies in international development are referred to the General Information section of this *Bulletin* for further information.

**Interventive Processes** or field instruction courses relate to all areas of the curriculum, but are primarily aimed at developing skills in social work practice. In the first year of graduate study students take SW 391, Interventive Processes II. The acquisition of the

generic knowledge and skills of social work practice in direct service delivery to individuals, families and groups is emphasized. During the second year SW 491, Professional Leadership Practice, focuses on the area of the student's concentration.

During the student's first year, field instruction is concurrent with classes, and during the second semester the student spends three full days per week in a social agency in or near Columbia. The first year assignments are made by the School, taking into consideration the student's previous experiences and interests as well as the resources available to the School.

In the second semester of the second year the student spends 36 hours per week in a block field instruction placement within a 300-mile radius of the campus, the majority of placements being in the St. Louis and Kansas City regions. The students participate with their advisers in determining the type of block field placement assignment which best suits their needs. Every effort is made by the School to secure appropriate resources. This plan permits the School to provide a wide variety of field instruction experiences, with the probability of placement in both a rural and an urban area, during the course of the two years. Block field instruction is concurrent with graduate seminars. All field instruction for graduate students is graded on a satisfactory/unsatisfactory basis.

## Required Curriculum

See "Statement of Courses" at the end of this *Bulletin* for more complete course listings.

### First Semester (15 hrs.)

- SW 303 Social Justice & Social Policy (3)
- SW 309 Social Work Practice (3)
- SW 313 Community & Organizational Dynamics (3)
- SW 320 Social Psychological Perspectives in Human Development for Social Workers (3)
- SW 330 Interaction Skills Workshop (3)

### Second Semester (15 hrs.)

- SW 321 Social Deviance (3)
- SW 360 Strategies of Social Work Practice (3)
- SW 391 Interventive Processes II (6)
- SW 412 Research Methods in Social Work (3)

### Third Semester (15 hrs.)

#### Health Services Concentration

- SW 405 Social Work Practice in the Health Field (3)
- SW 406 Health Policies & Programs (3)
- Practice Course Elective (3)
- General Elective (3)
- SW 450 Independent Study (3) or SW 490 Research (Thesis) (3)

#### Family & Child Welfare Concentration

- SW 407 Social Work Practice in the Family & Child Welfare Field (3)

- SW 408 Family & Child Welfare Policies & Programs (3)
- Practice Course Elective (3)
- General Elective (3)
- SW 450 Independent Study (3) or SW 490 Research (Thesis) (3)

### Fourth Semester (13-16)

- SW 410 Professional Leadership Seminar (3)
- SW 491 Professional Leadership Practice (10)
- SW 450 or 490 (3) (optional)

## Degree Requirements

The M.S.W. degree is conferred by UMC upon the fulfillment of the following requirements:

1. Completion of 58-61 hours of graduate credit. A minimum of 30 of these hours must be completed while enrolled full time during one academic year at UMC. To remain in good standing a student must maintain a cumulative grade point average of 3.0 or better ( $A = 4.0$ ). All work toward the graduate degree must be completed within eight years following the end of the semester in which the student matriculates. Students may not enter the second year of study with delayed grades, except for independent study; nor may they enter SW 491, block field instruction, with delayed grades, except for independent study.

2. The 58-61 hours required for the graduate degree must include:

A minimum of 20 hours credit in advanced courses (400 and above);

Courses in the following areas: social work foundations and knowledge building, social work theory and practice, social work practicum;

Courses in an aspect of social work practice related to an area of concentration.

3. Students must receive a grade of Satisfactory (on a Satisfactory/Unsatisfactory basis where Satisfactory is the equivalent of B) in SW 391, Interventive Processes II, to be eligible for SW 491, Professional Leadership Practice. To be eligible for graduation students must receive a grade of Satisfactory (on a Satisfactory/Unsatisfactory basis) in SW 491, Professional Leadership Practice.

## Traineeships & Financial Aid, Undergraduate & Graduate

Graduate School policy discourages full-time students being employed. The time required for field instruction courses in the School of Social Work makes any employment virtually impossible. A complete list of scholarships, aids and awards available at UMC may be obtained from the Director, Student Financial Aids, 11 Jesse Hall.

**Traineeships.** The School may have some federally sponsored traineeships under its direct control, subject to review by the Department of Health, Education, and Welfare and yearly congressional appropriations. Traineeships are granted only to a citizen or a national of the United States, or one who has been lawfully admitted to the United States as a permanent resident. Traineeship applications will be sent upon request.

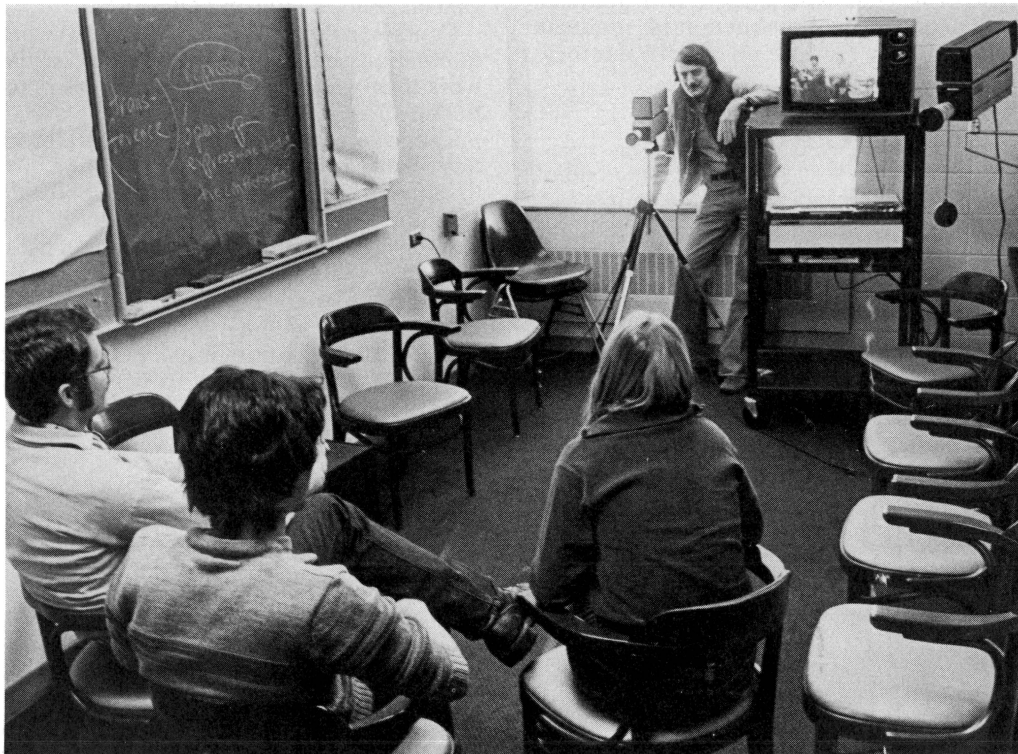
**Community Mental Health Grant.** This social work training grant is supported by funds from the National Institute of Mental Health to provide professionals for the field of community mental health. Funding is contingent yearly on federal legislative appropriations. Stipends are made available to graduate students on a competitive basis of merit and need. The stipend award is for \$2,925 for first- and second-year graduate students for the academic year. All stipends pay the student's fees and tuition. Stipends are not automatically continued from one year to the next for individual students, but are renewed on the basis of the stated criteria. The acceptance of this stipend obligates the recipient to follow a course of study with special emphasis on social work in community mental health, and upon graduation to seek employment in that field.

**Title XX-Social Work Education Grant.** This grant is made possible by the joint funding of the Missouri Division of Family Services, the UMC School of Social Work, and the Social & Rehabilitation Services of HEW. Funding is contingent on yearly state and federal regulations and legislative appropriations. Stipends are made available to both undergraduates and graduate students and include a monthly stipend, tuition and fees. The amount of the stipend is variable depending on the student's academic level and relevant paid work experience. Students who participate in this program of financial support must sign a legal contract with the Missouri

Division of Family Services to work for them, or at their direction in another agency rendering Title XX services, for a specified period of time dependent on the financial commitment involved. The School recommends candidates for these awards and the final decision for selection rests with the Missouri Division of Family Services which handles all aspects of the contractual agreement.

**Child Welfare Long-Term Training Grant.** This social work training grant is supported by the Social and Rehabilitation Services of HEW to provide social work professionals for the field of child welfare. Funding is contingent yearly on federal legislature appropriations. Stipends are available to undergraduate and graduate students on a competitive basis of merit and need. There is a differential in stipend support, depending on academic level and previous related work experience in the field of child welfare. The traineeship pays the student's fees and tuition. Stipends are not automatically continued from one year to the next for individual students, but are renewed on the basis of the stated criteria. The acceptance of this stipend obligates the recipient to follow a course of study with special emphasis on child welfare and upon graduation to seek employment in that field.

International students should note that the only possibility of financial assistance from the University is the Curators' Grants-in-Aid Scholarship, which amounts to a waiver-of-fees. Application for such assistance must be made to the Dean of the Graduate School. Foreign students must plan to support themselves for two years of graduate study since the School of Social Work has no additional resources for such students.



## Cooperating Field Instruction Agencies

Audrain County Division of Family Services, Mexico  
Boone County Division of Family Services, Columbia  
Children's Rehabilitation Center-University of Kansas  
Medical Center, Kansas City

Columbia College, Columbia  
Columbia Housing Authority, Columbia  
Columbia Public School System, Columbia  
Court Services of the 13th Judicial Circuit, Columbia  
Deaconess Hospital, St. Louis  
East Central Missouri Mental Health Center, Mexico  
Family Counseling and Education in Alcoholism, Columbia

FSAA and VNA of Alton, Alton, Illinois  
Fulton State Hospital, Fulton  
Georgia Blosser Home for Children, Marshall  
Greater Kansas City Mental Retardation Foundation,  
Kansas City

Jackson County Juvenile Court, Kansas City  
Jewish Hospital, St. Louis  
Job Center, Columbia  
Kansas City Health Dept., Kansas City  
Lutheran Altenheim, St. Louis  
Lutheran Medical Center, St. Louis  
Malcolm Bliss Mental Health Center, St. Louis  
Mid-Missouri Mental Health Center, Columbia  
Missouri Association for Social Welfare, Jefferson City  
Missouri Baptist Children's Home, St. Louis  
Missouri Division of Family Services, Jefferson City  
Missouri Division of Youth Services, Jefferson City  
Missouri Institute of Psychiatry, St. Louis  
Randolph County Division of Family Services, Moberly  
Reproductive Health Services, Columbia  
Renaissance House, Kansas City  
St. Louis City Hospital System, St. Louis  
St. Louis County Hospital, St. Louis  
St. Louis County Juvenile Court, St. Louis  
St. Louis Special School District, St. Louis  
United Labor Assistance Program, Kansas City  
University of Missouri Medical Center, Columbia  
University of Missouri Handicapped Student Office,  
Columbia  
University of Missouri Youth Service Extension, Columbia  
Veterans Administration Hospitals, Columbia and Kansas City  
Wayne Minor Neighborhood Health Center, Kansas City  
Western Missouri Mental Health Center, Kansas City

The field instruction component is vital to the professional education of social workers. The success of field instruction is dependent on agency settings, and also on professional staff who serve as non-salaried, agency-based faculty. In this academic year the School is privileged to have as clinical instructors the following professionals:

Abeloff, Sherry, M.S.W., Washington University  
Archer, Donald, M.S.W., Missouri-Columbia  
Berger, Robert, M.S.W., Kansas University  
Bolander, Fred, M.S.W., Missouri-Columbia  
Bradley, Virgil, M.S.W., University of Denver  
Brown, Boyd, M.S.W., Missouri-Columbia  
Carter, Joyce, M.S.W., Missouri-Columbia  
Connell, Michael, M.S.W., U. of Louisville  
Creed, Ester, M.S.W., Missouri-Columbia  
Daniels, Jimmie, M.S.W., Missouri-Columbia  
Dulaney, James, M.S.W., St. Louis University  
Fritsch, Fred, M.S.W., Missouri-Columbia  
Gill, Virginia, M.S.W., Tulane University

Grame, Carolyn, M.S.W., Missouri-Columbia  
Hair, James, M.S.W., Missouri-Columbia  
Harris, John, M.S.W., Kansas University  
Hirschingner, Ted, M.S.W., Missouri-Columbia  
Klein, Helen, D.S.W., Washington University  
Lezon, Sara, M.S.W., Missouri-Columbia  
McCall, Linda, M.S.W., Missouri-Columbia  
McClain, Robert, M.S.W., Missouri-Columbia  
Malone, Elizabeth, M.S.W., Tulane University  
Means, Tillie, M.S.W., Washington University  
Mutschelknaus, Becky, M.S.W., Washington University  
Northrup, Betty, M.S.W., Missouri-Columbia  
Porter, Kent, M.S.W., Missouri-Columbia  
Powell, James, M.S.W., Missouri-Columbia  
Rossow, Beth, M.S.W., Washington University  
Sable, Marjorie, M.S.W., Washington University  
Strubringer, Edwin, M.S.W., Washington University  
Trochtenberg, Davida, M.S.W., Missouri-Columbia  
Wade, Joanne, M.S.W., Kansas University  
Watt, Fred, M.S.W., Missouri-Columbia  
West, Jim, M.S.W., University of Arkansas-Little Rock

## Center for Aging Studies

The UMC Center for Aging Studies, established in 1975, is administratively housed in the College of Public and Community Services. The purpose of the Center is the development of a knowledge base in aging and the preparation of persons for gerontological careers. The Center is under the direction of a Policy Council composed of 15 faculty members representing different disciplines.

Each academic year the Center awards 20 traineeships to students in professional master's degree programs who have agreed to meet the requirements of the Aging Studies Program. These requirements include 9 to 12 credit hours of courses in aging, a practicum focused on the field of aging, and a career interest in gerontology.

Up to five fellowships are provided annually to doctoral students with a demonstrated interest in aging, and who have agreed to complete at least 12 credit hours of work related to the aging field. These awards are funded by a grant from the U.S. Administration on Aging. In addition, five Postdoctoral Fellowships in Social Gerontology are awarded by the Center under a special NIMH grant.

Students wishing additional information should contact the Center at 628 Clark Hall, UMC, Columbia, Mo. 65211.

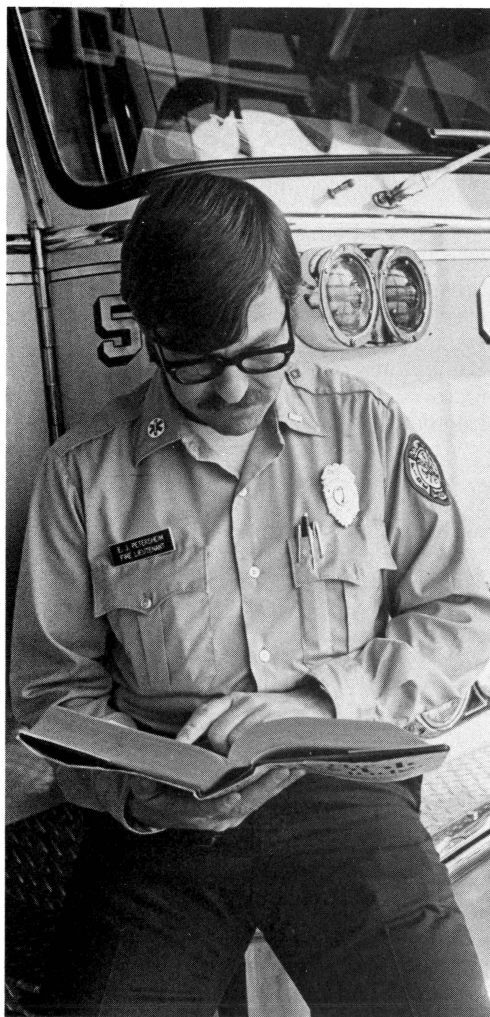
## Public Safety Education Program

The Public Safety Education Program is associated with the College of Public and Community Services. The program offers short courses, seminars and workshops primarily designed for in-service basic training and proficiency improvement of peace

officers and firefighters. The basic police training program, consisting of 240 contact hours, meets all recommended requirements for basic police proficiency. Seminars and workshops in the areas of human relations, robbery, rape prevention, commercial theft, and criminal law are held both in Columbia and at various places throughout Missouri.

The Firemanship Education Program, in addition to basic firemanship training, offers in Columbia and throughout the state professional proficiency courses in areas such as arson investigation, hazardous materials fires, and fire department management.

The Police Juvenile Specialist Project is also a part of the Institute. This program offers 16 hours of training in each circuit of the state, and is primarily aimed at providing increased expertise to police officers in their dealings with juveniles.



## Institute of Public Administration

The College of Public and Community Services is one of the participating units in the Institute of Public Administration, a campus-wide institute of UMC. The Institute is responsible for the Bachelor of Science and Master of Science degrees in Public Administration. Students interested in the B.S.P.A. or the M.S.P.A. should contact the Institute at 315 Middlebush Hall, UMC, Columbia, Mo. 65211.

The Institute is administratively located in the College of Business and Public Administration and the requirements for the B.S.P.A. and M.S.P.A. are outlined in the *Bulletin* of that College.

## The International Development Concentration

Details concerning admission requirements may be obtained from the Coordinator, International Professional Graduate Program, College of Public and Community Services, 727, Clark Hall, UMC, Columbia, Mo. 65211.

# Faculty

## School of Social Work

Richard Boettcher, Ph.D., Minnesota. Prof., Director  
 Virgil Bradley, M.S.W., Denver. Instructor  
 Judith Burke, Ph.D., Bryn Mawr. Asst. Prof.  
 Brian Carr, M.S.W., Buffalo. Asst. Prof.  
 Betty Ann Dubansky, M.S.W., Washington University.  
 Assoc. Prof., Coordinator of Admissions  
 Dorothy B. Emory, M.S.W., Washington University. Asst.  
 Prof.  
 Vincent Faherty, D.S.W., Utah. Asst. Prof., Director of  
 Undergraduate Studies  
 Thompson Fulton, A.M. in S.S.A., Chicago. Prof.  
 Emeritus  
 Michael Kelly, M.S.S.W., Texas-Austin. Asst. Prof.,  
 Coordinator of Extension  
 O. Duane Kroeker, M.S.W., Pennsylvania. Assoc. Prof.  
 Barry L. Levin, Ph.D., Columbia University. Prof.  
 Marilyn E. Maddux, M.S.W., Washington University.  
 Assoc. Prof.; Coordinator, Field Instruction  
 Roland G. Meinert, Ph.D., St. Louis University. Prof.  
 Nancy Jo Melise, M.S.S.W., Missouri-Columbia. Instruc-  
 tor  
 Paul M. Mengel, M.S.W., Kansas. Asst. Prof.  
 Joanne Mermelstein, M.S.S.W., Missouri-Columbia. As-  
 soc. Prof.  
 Charles F. Mitchell, A.M. in S.S.A., Chicago. Assoc. Prof.  
 Emeritus  
 Clotilde Moller, A.M. in S.S.A., Chicago; Advanced  
 Certificate, Tulane. Asst. Prof. Emeritus  
 John Moore, Ed.D., Columbia. Prof. Emeritus  
 Clara Louise Myers, D.S.W., Washington University.  
 Prof., Director of Graduate Studies  
 Arthur W. Nebel, M.A., Missouri-Columbia; Advanced  
 Study, Chicago. Prof. Emeritus, Dean Emeritus  
 J.F.X. Paiva, Ph.D., Brandeis. Prof.  
 Dwight W. Rieman, M.S. in S.A., Case Western Reserve.  
 Assoc. Prof.  
 Tom Sawyer, M.S.W., Washington University. Instructor  
 Araminta Smith, M.S.W., Washington University. Asst.  
 Prof.  
 Paul A. Sundet, M.S.S.W., Missouri-Columbia. Assoc.  
 Prof.  
 Virginia Southwood, M.S.S.W., Missouri-Columbia. As-  
 soc. Prof. Emeritus  
 Gerald Westwood, M.S.S.W., Missouri-Columbia. In-  
 structor  
 Devere Whitesell, M.S.W., Washington University. Asst.  
 Prof.

## Department of Regional & Community Affairs

Lee J. Cary, Ph.D., Syracuse. Prof.; Director, Center for  
 Aging Studies  
 James B. Cook, Ph.D., Walden. Asst. Prof.  
 John A. Croll, M.S., Missouri-Columbia. Assoc. Prof.,  
 Chairman  
 Hugh Denney, M.A., Missouri-Columbia. Prof.  
 Boyd Faulkner, M.S., Nebraska. Assoc. Prof.  
 Alvin S. Lackey, Ph.D., Cornell Univ., Assoc. Prof.;  
 Coordinator, International Professional Graduate Pro-  
 gram  
 E. Frederick List, M.A.Ed., Washington University. As-  
 soc. Prof.  
 Donald W. Littrell, M.S., Missouri-Columbia. Asst. Prof.  
 Thomas J. Nicastro, Ph.D., Missouri-Columbia. Asst. Prof.  
 George F. Nickolaus, J.D., Missouri-Columbia. Assoc.  
 Prof., Dean  
 Bryan Phifer, Ph.D., Chicago. Prof.  
 William E. Robertson, Ph.D., Wisconsin. Assoc. Prof.

Jack D. Timmons, Ph.D., Nebraska. Assoc. Prof.  
 John M. Woodard, M.S., Missouri-Columbia. Instructor

## Department of Recreation & Park Administration

Hardeep S. Bhullar, Ph.D., Georgia. Assoc. Prof., Chair-  
 man  
 Alan R. Everson, Ph.D., Texas A&M. Assoc. Prof.  
 Glenn A. Gillespie, Ph.D., Missouri-Columbia. Assoc.  
 Dean, Prof.  
 Ronald J. Havard, Ed.D., Indiana. Asst. Prof.  
 Gerald L. Hitzhusen, M.S., Missouri-Columbia. Instruc-  
 tor  
 Christine Z. Howe, Ph.D., Univ of Illinois at Urbana-  
 Champaign. Asst. Prof.  
 Steve C. Lamphear, Ph.D., Georgia. Asst. Prof.  
 William L. Lind, M.S., Missouri-Columbia. Instructor  
 Marshall L. R. Masek, M.S., Missouri-Columbia. Instruc-  
 tor  
 David W. Ostlund, M.S., Central Missouri State, Instruc-  
 tor  
 Keith B. Roys, Ph.D., Illinois. Prof.  
 Ethel O. Scott, Ph.D., Minnesota. Assoc. Prof.  
 Allan Smith, M.S., Missouri-Columbia. Instructor  
 Gary Thompson, M.S., Pittsburg State College. Instruc-  
 tor  
 C. Randal Vesell, M.S., Missouri-Columbia. Instructor.  
 Glenn D. Weaver, M.S., Missouri-Columbia. Asst. Prof.

## Public Safety Education Program

Larry L. Brockelsby, M.Ed., Missouri-Columbia. Instruc-  
 tor, Director  
 Richard W. Crabb, B.S., Central Mo. State Univ. Spec-  
 ialist  
 James W. Hollis, M.S., Missouri-Columbia. Instructor  
 James L. Joy, M.A., Missouri-Kansas City. Instructor  
 Gregg A. Mercer, B.S., Crowder College. Specialist  
 Ronald Paubel, B.S., Central Mo. State Univ. Specialist  
 William J. Reed, M.Ed., Missouri-Columbia. Instructor  
 Donald G. Richey, M.S., Central Missouri State Univ.  
 Instructor  
 Richard Ruddle, B.S., Northeast Missouri State. Instruc-  
 tor  
 William Westhoff, Jr., M.S., Oklahoma State. Asst. Prof.;  
 Coord., Firemanship Education

# Statement of Courses

## Recreation & Park Administration

cor. indicates courses offered by the Center for Independent Study Through Correspondence.

- 10 Introduction to Recreations (3).** f,w,s. cor.
- 11 Career Orientation in Recreation (1).** Prerequisite: 10 or concurrent with instructor's consent.
- 107 Organization of Aquatic Programs (2).** Prerequisite: sophomore standing. w.
- 111 An Introduction to Planning and Evaluating Recreation Environments (3).**
- 112 Planning Recreation Areas and Facilities (3).** Prerequisite 10; Recreation and Park major; or instructor's consent.
- 131 Principles of Interpretive Outdoor Recreation (3).** Prerequisite: 10 & sophomore standing or instructor's consent. cor.
- 140 Camp Leadership (2).**
- 142 Leadership of Social Recreation (2).**
- 144 Organization and Conduct of Recreation Centers (2).**
- 151 Community Recreation (3).** Prerequisite: 10. f,w. cor.
- 215 Senior Seminar (2).** Prerequisite: open only to Recreation & Park Administration majors with 90 credits or more.
- 289 Recreation and Park Administration Field Experience (12).** Prerequisite: upperclass standing, 10, 11, 305, 306 & instructor's consent.
- 300 Problems (3).** cor.
- 305 Theory and Practice of Group Leadership (3).** Prerequisite: upper division standing & instructor's consent. f.
- 306 An Analysis of Leisure Time Recreation Services (3).** Prerequisite: upperclass standing, 10, 11, 151, & 305, or instructor's consent.
- 316 Introduction to Administration in Recreation and Parks (3).** Prerequisite: 10 & 151. f,w.
- 326 Introduction to Therapeutic Recreation (3).** Prerequisite: 10, 11, & 305, or instructor's consent.
- 327 Operation of Therapeutic Recreation Services (3).** Prerequisite: 326 & instructor's consent. w.
- 328 Leisure and Aging (3).** Prerequisite: instructor's consent.
- 331 Outdoor Recreation—Education (3).** Prerequisite: 140 or equivalent & instructor's consent. f.
- 333 Park Management (3).** Prerequisite: instructor's consent. w.
- 340 Recreation Land Management and Planning (3)** (same as Forestry, Fisheries & Wildlife 340). Prerequisite: 333, Forestry, Fisheries & Wildlife 320, or instructor's consent. f.
- 342 Principles and Practices of Fund Raising/Evaluation for Human Service Organizations (3)** (same as Regional & Community Affairs 382).
- 355 Private and Commercial Recreation Principles and Practice (3).** Prerequisite: upper division or graduate standing & 306 & 316, or instructor's consent.
- 391 Topics in Leisure Studies (1-3).** Prerequisite: instructor's consent.
- 400 Problems (1-6).** Prerequisite: adviser's consent; open to recreation majors & minors only.

**401 Foundations of Recreation (3).** Prerequisite: 10 & 11 or equivalent or instructor's consent. f.

**402 Organization of Recreation Programs within the Community and Region (3).** Prerequisite: instructor's consent. f,s.

**403 Research Methods in Recreation and Park Administration (3).** Prerequisite: graduate standing in department & elementary course in statistics or tests and measurements approved by instructor. f.

**404 Readings in the Field of Recreation (1-3).** Prerequisite: adviser's consent; open to students majoring in field of recreation. cor.

**410 Seminar (2).** Prerequisite: graduate majoring in recreation field.

**416 Administration of Public Parks and Recreation (3).** Prerequisite: 316 or equivalent & instructor's consent. w.

**481 Field Instruction (1-6).** Prerequisite: 289 or equivalent & graduate departmental standing.

**490 Thesis Research (1-6).** Prerequisite: graduate standing & 481 or equivalent.

## Regional & Community Affairs

The Department of Regional and Community Affairs offers academic work primarily for graduate students. Four courses—190, 192, 193, and 194—are offered specifically for undergraduate students. Undergraduate students are also permitted to enroll in 300, 310, 320, 360, 362, 364, and 376.

**190 Individual Participation in Our Changing American Communities (3).**

**192 The Field of Community Development (3).**

**193 Community Development Approaches to Youth Work (3).**

**194 Planning and the Community (3).**

**300 Introduction to Community Development (3).**

**310 Community Development Theory (3).**

**320 Group and Interpersonal Competence (3).**

**330 Professional Practice of Community Development (3).**

**350 Special Readings (1-3).**

**360 Principles and Practices of Planning (3).**

**362 The Implementation of the Local Planning Process (3).**

**364 Area and Regional Planning (3).**

**370 Seminar in International Development (3).**

**372 Community Development in Lesser Developed Countries (3).**

**376 Cultural Factors in Community Development (3).**

**382 Principles and Practices of Fund Raising/Evaluation for Human Service Organizations (3)**

**384 Elderly Consumer-Participants in Human Service Delivery (3).**

**400 Problems (cr. arr.)**

**410 Community Development Process (3).**

**412 The Theory of Planning (3).** Prerequisite: upper division status.

**417 Government Social Policy and Institutional Resources (3).**

**420 Field Experience (3-12).**

**425 Community Development Research Methods and Techniques (3).**

**430 Community Development Seminar (3).**

**438 Community Development in Urban Areas (3).**



**440 Specialized Topics in Community Development (1-3).**

**442 Community Development Practice in Urban Areas (3).** Prerequisite: instructor's consent.

**450 Research (1-6).**

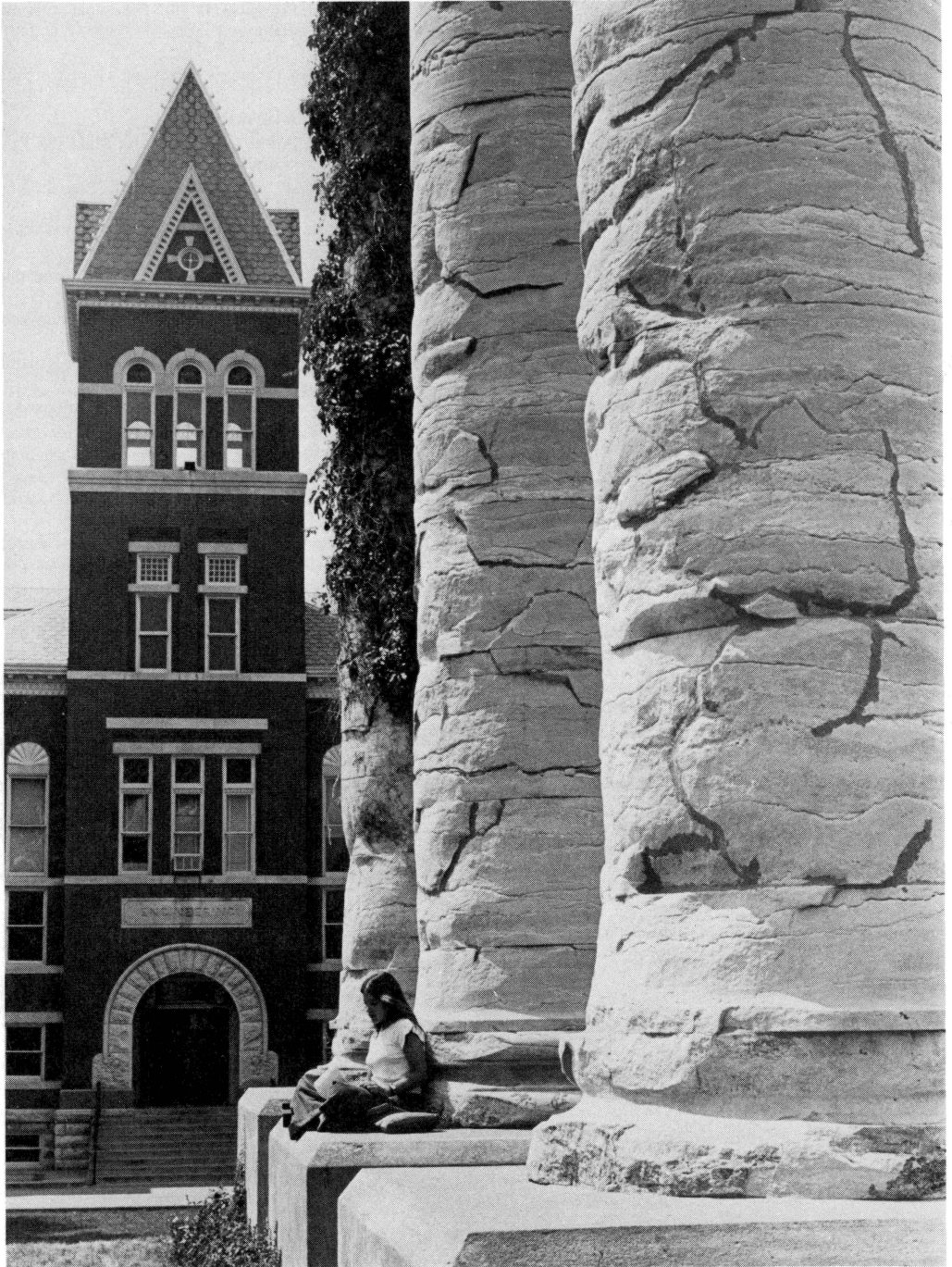
**490 Research (3).**

## Social Work

**101 Topics in Social Work (1-3).**

**125 Social Welfare and Social Work (3).** Prerequisite: sophomore standing & Sociology 1.

**201 Topics in Social Work (1-3).**



**225 Medical Social Problems (2).** Prerequisite: junior standing & instructor's consent.

**300 Problems (1-3).** Prerequisite: adviser's & instructor's consent. s.

**301 Topics in Social Work (1-3).**

**303 Social Justice and Social Policy.** Prerequisite: 125 or graduate standing.

**304 Introduction to Community and Organizational Processes (3).** Prerequisite: junior standing in Social Work and 125.

**306 Introduction to Social Work Practice (3).** Prerequisite: junior standing in social work.

**307 Delinquency and Social Treatment (2).** Prerequisite: senior standing & instructor's consent.

**308 Comparative Social Policy (2-3)** (same as South Asia Studies 308). Prerequisite: instructor's consent.

**309 Social Work Practice (3).** Prerequisite: graduate standing in social work.

**312 Research Methods for Social Work (3).** Senior or graduate standing in social work.

**313 Community and Organizational Dynamics (3).** Prerequisite: graduate standing.

**315 Dynamics of Interviewing (3).** Prerequisite: junior standing & instructor's consent.

**319 Social Statistics (3).** Prerequisite: senior standing.

**320 Social Psychological Perspectives in Human Development for Social Work (3).** Prerequisite: course in personality or human development and 125.

**321 Social Deviance Implications for Social Work Policy and Practice (3).** Prerequisite: senior or graduate standing in social work or instructor's consent.

**330 Interaction Skills Workshop (2).** Prerequisite: senior or graduate standing in social work.

**350 Special Readings (1-3).** Prerequisite: adviser's and instructor's consents.

**360 Strategies of Social Work Intervention (3).** Prerequisite: senior or graduate standing in social work.

**361 Strategies of Direct Practice (3).** Prerequisite: Senior standing in social work; 306; 330; concurrent with 390.

**370 Law and Social Work Practice (3).** Prerequisite: senior or graduate standing in social work.

**375 Helping Strategies with Older Persons (3).** Prerequisite: senior or graduate standing.

**380 Social Work Practice with Minorities: Afro-American Emphasis (3).** Prerequisite: instructor's consent.

**385 Helping Strategies with Children and Adolescents (3).** Prerequisite: senior or graduate standing.

**390 Interventive Processes I (6).** Prerequisite: senior in social work; 125, 303, 304, 306, 320, 330; concurrent with 361.

**391 Interventive Processes II (6).** Graduate students graded S/U. Prerequisite: 303, 309, 313, 320, 330; concurrent with 360.

**400 Problems (1-6).** Prerequisite: adviser's & instructor's consents.

**401 Topics in Social Work (1-3).**

**405 Social Work Practice in the Health Field (3).** Prerequisite: graduate standing.

**406 Health Policies and Programs (3).** Prerequisite: graduate standing.

**407 Social Work Practice in Family and Child Welfare Field (3).** Prerequisite: graduate standing.

**408 Family and Child Welfare Policies and Programs (3).** Prerequisite: graduate standing.

**410 Professional Practice Seminar (3).** Prerequisite: graduate standing in social work, 360 & 391.

**412 Research Design in Social Work (3).** Prerequisite: graduate standing.

**430 Community Organization for Social Welfare (3).** Prerequisite: graduate standing.

**431 Advanced Group Work (3).** Prerequisite: graduate standing, 330 & instructor's consent.

**432 Family Treatment (3).** Prerequisite: graduate standing.

**435 Supervision and Administration in Social Work (3).** Prerequisite: graduate standing and instructor's consent.

**440 Staff Development and Training (3).** Prerequisite: graduate standing.

**450 Independent Study (1-6).** Prerequisite: graduate standing in social work & 412 or equivalent.

**465 Readings in Casework and Social Welfare (1-3).** Prerequisite: 30 hours graduate social work & adviser's & instructor's consents.

**490 Research (1-6).** Prerequisite: graduate standing & 412 or equivalent.

**491 Professional Leadership Practice (10).** Prerequisite: 391 & concurrent with 410.

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# University of Missouri System

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