

Asbestos programs scheduled

Asbestos awareness sessions for employees and students to be held in December.

To ease concern about removal of asbestos from certain University buildings, the Department of Environmental Health and Safety will conduct free asbestos awareness programs for UMC faculty, staff and students Dec. 12 and 16-20.

The purpose of the programs, says Jim Beckett, department director, is to provide individuals with information about the hazards of asbestos and its removal process.

The meetings will take place in University buildings where asbestos removal is slated to occur. The Dec. 12 meetings will be at 1 and 4 p.m. in the Veterinary Medicine Auditorium. The Dec. 16 meetings will be in 207 Middlebush Hall, Dec. 17 in 245 Electrical Engineering and Dec. 18 in 2-7 Agriculture. Meeting times are 10-11:30 a.m. and 1-2:30 p.m. on those days. The Dec. 19 meeting will be from 1:30-3 p.m. and Dec. 20 from 10-11:30 a.m., both in W235 Veterinary Medicine Building. Asbestos also will be removed from the Hearnes Multipurpose Building and the Physics Building.

Specific areas to be discussed in the meetings are the health effects of friable asbestos on humans, containment procedures, cleanup and disposal, and protection for faculty, staff and students during asbestos removal. UMC industrial hygienist Brent Mattox will conduct the meetings.

Asbestos, used during the last 50 years to insulate walls, ceilings, floors and pipes, has been cited as a health hazard to humans in the last five years, Beckett says. It is only a hazard if the asbestos fiber is friable, meaning loose in the atmosphere. When a friable particle is inhaled, it can cause serious respiratory problems. If an individual's system reacts to the foreign body in a certain manner, he says, the

reaction can trigger cancer.

Though testing has shown no friable asbestos particles present in the UMC structures to be stripped, Beckett says state legislators awarded UMC \$1,671,000 this year specifically for the task. Since 1980, asbestos removal has occurred during small-scale maintenance and remodeling projects at UMC, he says.

Removal areas will be partitioned off by airtight plastic barriers, Beckett says. Workmen wearing respirators and special suits will douse the asbestos with water and a wetting agent, scrape the material off the building surface and put it in double-layer plastic bags. The bags will be buried in a landfill. The room must then sit for 24 hours as tests are conducted to make sure it is safe for use.

"It's quite an involved process. You have to be careful with every step," he says.

The removal job will be contracted out to a private firm, Beckett says. All occupants of the buildings are encouraged to attend one of the meetings.

EAP notes first decade on campus

Program for assisting faculty and staff commemorates tenth anniversary on campus.

UMC's Employee Assistance Program, which has provided confidential assistance to 3,000 UMC employees and their families, is celebrating its 10th anniversary this month. "It's the employees on campus who make this an effective service," says EAP Program Director Betty Hosokawa. "They

Program Director Betty Hosokawa. "They use it, support it, refer people to it. There is a caring network on campus." Started with a grant from the National

Institute of Alcohol Abuse and Alcoholism, the EAP serves primarily as a free screening and referral service for employees, laid-off workers and their families who request assistance. "All of us experience problems, but sometimes the process of working them through can take a long time. When the problem affects job performance, it is humanitarian, as well as cost effective, to refer people to resources to help straighten out the problem," Hosokawa says. Studies show that tardiness and use of sick leave and health benefits decrease when an institution offers an employee assistance program, she says.

The EAP refers individuals to city and county agencies for help with personal relationships, alcohol or drug abuse, legal matters, consumer issues, emotional or psychological problems, financial pressures, health problems, job stress, grief and loss, family or marital concerns, and career changes. Employees use services of the EAP voluntarily; the program is not compulsory. When an employee visits the EAP, a staff

when an employee visits the EAP, a staff member discusses his or her needs and identifies appropriate resources, taking the person's financial situation into consideration.

A confidential consulting service offered by the EAP for supervisors and managers helps them to decide the best way to approach a troubled employee. Without intervention, Hosokawa says, one person's problems may affect an entire office. "Coworkers may start to resent having to do extra work to compensate for that person's performance."

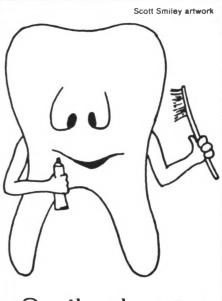
When the EAP began in 1975, it was one of four such programs in a higher-education setting. Under the direction of Richard Thoreson, professor of higher and adult education and foundations, a campus committee worked to adapt the concept of employee assistance programs in industry to an academic setting.

Today there are from 175 to 200 such programs in the nation's colleges and universities. 'We've received a lot of inquiries, even from overseas," Hosokawa says of the EAP, which is one of the few programs that serves faculty and staff from the same office.

UMC's program also has been mentioned in the Chronicle of Higher Education. The EAP, Hosokawa says, strives to be as flexible and responsive to problems as possible, working with campus and UMC Hospital Training and Development offices to identify needs. The EAP handicappedaccessible office in 203 Parker Hall is open from 8 a.m. to 5 p.m. weekdays, but staff will meet with employees outside of those hours if necessary. The office will be closed from Christmas through New Year's Day.

Looking forward to the EAP's next 10 years, Hosokawa says she sees two areas of need that have not yet been addressed on campus. "We really could use some kind of small, short-term revolving loan fund for employees," she says. She also advocates providing a part-time legal educator for employees.

"We keep moving forward," she says. "There's always some new need."



Smile about no increase in premiums

Dental insurance premiums will not increase in 1986, says Michael Paden, UM director of Employee Benefits.

A review of dental claims from Jan. 1, 1985, to Oct. 31, 1985, reveals that \$1.147 million was spent on claims and administrative expenses compared with \$1.487 million for the same period in 1984. The difference, Paden says, is that the 1985 claims are under the self-insured program, in effect since Jan. 1. In 1984, the University dental benefits plan was administered and insured by a private insurance company.

The savings will be used to fund and maintain a required reserve level of 15 percent to 25 percent for the self-insured program, says Paden.

Is a problem out of hand?

To decide if it's time to seek professional help for a problem, the Employee Assistance Program suggests considering these questions:

- Does it worry you a lot?
- Does it affect the way you do your job?
- Do you try to pretend that nothing is bothering you when people ask what's wrong?
- Do you have physical symptoms of stress?
- Does it affect your relationships?
- Do you have trouble sleeping and wake up tired?
- Are you starting to use alcohol or tranquilizers to make it easier to cope?

When a problem gets out of hand, the EAP is available to help. For a confidential appointment, call 882-6701.

FELLOWSHIPS ESTABLISHED A new program established by

Congress offers fellowships for graduate study in the arts, humanities and social sciences Fellows will receive stipend awards of up to \$10,000 for the 1986-87 school year, and their institutions will receive up to \$6,000 annually. Applicants must be enrolled, or

plan to enroll, as full-time graduate students with a major in the above areas, or in a multidisciplinary program involving one of the fields

Fellows must be citizens of the United States or permanent residents of the Trust Territories of the Pacific Islands or Northern Mariana Islands.

Applications, due Dec. 20, are available from the Graduate School, 203 Jesse Hall.

DEPARTMENT INVITES YOU TO:

ELIJAH PERFORMANCES **SCHEDULED**

The campus performance of Elijah will be a homecoming for two of the four distinguished guest soloists. Sor ano Pamela Kurau, MM '81, and tenor Thomas Arnold, MM '83,

will be joined by Virginia Dupuy, mezzo-soprano, and Michael Riley, bass-baritone. The performance, which celebrates the 10th anniversary of the Chancellor's Festival of Music, will feature the 400-voice Choral Union and UMC Philharmonic

The musical story of the Old Testament prophet, whose mission was to return justice to the people of Israel, will be performed at 8 p.m. Dec. 7 and at 3 p.m. Dec. 8 in Jesse Auditorium

Tickets at \$7 are available from 10 a.m. to 4 p.m. in the Jesse box office through Dec. 6 and one hour

before each performance. Tickets also are available at First National Bank and Trust Co., UMC Hospital and Clinics, Missouri Bookstore and University Book Store. For information call 882-3781 or 882-3875.



COURSE OFFERED IN CHINESE ART A new course in traditional

Chinese painting and drawing will be taught winter semester by Cai Shiao-Li, the Art Department's first resident visiting artist. She is a senior instructor in arts and crafts at Zhejian Academy of Fine Arts,

People's Republic of China. Beginning with traditional Chinese caligraphy, Experimental Media 270 and 370 will teach famous master Chinese painters' techniques and landscape painting.

Paper, brushes, points and inks will be supplied from China. A

course fee will be charged. Enrollment is limited. There are no prerequisites. For information call 882-3555

ty and auto liability fund of \$623,120 will be set up to be managed in a fashion similar to the University's workers' compensation fund. The University's four campuses will fund the program based on their respective exposure to risk.

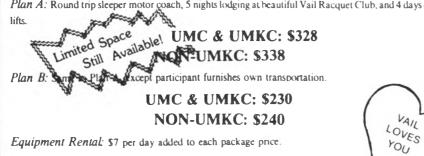
The University pays the first \$250,000 on any general liability, such as a fall on University property, and auto liability. In addition, the auto liability carries a \$500 deductible to be paid by the University depart-ment involved. UM will contribute a maximum of \$750,000 a year.

In cases in excess of these self-insured limits, the University will purchase a commercial excess insurance policy from Evanston Insurance Co. of Evanston, Ill., to compensate.

The plan does not contain a medical payments coverage provision, Ejigu says. The previous coverage plan reimbursed medical payments regardless of cause. An investigation by the University's independent claims adjusting firm, Fred S. James and Co., concerning the causes of an accident would have to be conducted before any such payment would be made.

SKI VAIL January, 3-10, 1986 Plan A: Round trip sleeper motor coach, 5 nights lodging at beautiful Vail Racquet Club, and 4 days of

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indefinitely on a new self-insurance pro-

gram instituted by the University for gener-

The Board of Curators approved the new

program at its last meeting after the Univer-

sity's 1984-85 insurer, General Casualty In-

surance Co., decided not to renew the Uni-

business, says Gebe Ejigu, UM director of

Business Management, because the past

three years have been the worst ever for

losses occurring in the area of commercial

liability. Some companies have stopped of-

fering some types of liability insurance to

universities and public businesses altogether. The situation, says Ejigu, is not a

case of the University being a poor risk. Under the new program, a general liabili-

This is becoming a trend in the insurance

Faculty and staff may purchase microcomputer products at the same discount available to University departments.

The discounts range from 37 percent to 45 percent and cover both IBM products and the Apple MacIntosh under a University volume-purchase agreement.

'The benefit will be for the University as well as for the employee as increased computer competency will contribute significantly to the quality and effectiveness of our institution,"says Provost Ron Bunn.

The University's new agreement also means the Apple MacIntosh is available to UMC departments.

Under the new agreement, which goes into effect Dec. 9, faculty and staff will make their purchases through Campus Computing, 102 Lefevre Hall, 882-2112.



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Editor: Karen Worley Assistant editor: Carol Again Photo editor: Larry Boehm Staff writer: Paul Hoemann





Q. I received my Staff Council ballot Nov. 22. It was due Nov. 15. What is happening to our mail service?

A. Delivering and picking up Campus Mail twice a day is the department policy, says James Southern, manager of Campus Mail Service. If a piece of mail arrives late, it has either been addressed incorrectly or has been misdirected and not channeled back into the system quickly. "If it is mis-directed, we'll certainly turn it around within 24 hours because we deliver and pick up twice a day," he says. Q. Every rain results in the flooding of

the offices in the Atmospheric Science Building with up to a foot of water. This is due entirely to an inept parking lot design, which allows water runoff directly into the building. What will be done to rectify the situation?

A. A contract was issued to Campus Facilities two weeks ago to build an asphalt curb to divert the water runoff, says Larry Edwards, associate director of Campus Facilities. Since a dry surface is required to lay the asphalt, the recent rain has delayed construction. It will be done as soon as possible, Edwards says.

Send your questions about campus matters to Mizzou Weekly, 1100 University Place. You must include your name and phone number so we can reach you, if necessary.



FOR SALE: The Department of Anesthesiology, 3N15 Health Sciences Center, has two IBM displaywriters and an IBM 5218 letter-quality printer for sale to any campus department. Both systems have dual-disc drive. For more information, call Meredith Bohanan at 882-2568. Olympus camera with extra portrait lens, excellent condition. Call Jean Carr at 882-2439. HOLIDAY HOURS: Brewer/Rothwell

winter break hours are as follows: Open 6 a.m.- 6 p.m. Dec. 20, 23, 24, 26, 27, 30 and 31; open noon-8 p.m. Dec. 21, 22, 28 and 29; closed Dec. 25 and Jan. 1; open 6 a.m.-8 p.m. weekdays and noon-8 p.m. weekends Jan. 2-15.

EDUCATION LUNCHEON: The College of Education staff luncheon meeting Nov. 20 was highlighted by musical entertainment by students Mark Holcomb, Wendy Lockett, Allen Birdwell, Wesley Morton, Andy Holt and Ray Smith. The staff concluded its luncheon with a business meeting

CHARGE INCREASES: The interstate directory assistance charge increased from 50 cents to 60 cents a call effective Nov. 4. Intrastate directory assistance calls (area codes 314, 417 and 816) and toll-free calls continue at no charge

RESERVE AWARDS: Alan Warden, director of Campus Facilities, and Ron Turner. supervisor of Maintenance Operations, received certificates of appreciation from the Department of Defense Nov. 21 for support of the U.S. Air Force reserve at UMC. They were nominated by Gary Fields, mechanical trades specialist/refrigeration.

ROOM RATES: The Columbia Hilton, 2200 I-70 Drive S.W., offers a \$39 room rate to the University. Regular rate is \$100.

AL RATES: ersity been notified that only those Hertz Rent-A-Car agencies that cooperate in the corporate program will honor discount rates for faculty and staff announced in April. The corporate rate program currently provides the lower of either a daily flat rate with unlimited mileage or a 10 percent discount on the local/station rates for all car classes

BURLINGTON AWARDS: Each division may submit two nominations for the **Burlington Northern Foundation Faculty** Achievement Awards. Nominees must be regular, full-time, tenured or tenure-track faculty who taught in the classroom during the past year. Applications are due no later than 5 Jan. 2 in 116 Jesse Hall. p.m

employees may submit nominations for Campus Facilities' employee of the month award. Selection is made in accordance with established guidelines. Send nomination forms, available in the Campus Facilities' payroll/ personnel office, or letters to Mary Hulse, 111K General Services Bldg. CAREER PROGRAM: A computerized

career program, SIGI PLUS, is available at the Career Planning and Placement Center by appointment. Cost for using SIGI PLUS is \$10 for current UMC students and \$20 for others. For information call 882-6801.

GIFT: United Telecommunications Inc. has donated Megatek advanced computer graphics systems worth more than \$115,000 to the Design Productivity Center at the College of Engineering. HOUSESITTER: Janet Daum, a research

assistant in the Chemistry Department, is willing to housesit for faculty members on

sabbatical. If interested, call her at 882-4251. HOLIDAY HOUSE: A rent-free, three-bedroom house is available to relatives of faculty or staff who are visiting Dec. 23-30. Utilities will be prorated and cat-sitting is involved. If interested, call 882-4672 of 449-5886

DIAL A JOB: Recorded listings of new campus and UM job openings are available 24 hours a day. For professional vacancies call 882-2345; for secretarial/clerical positions call 882-2041; and for technical/service/ maintenance openings call 882-2916. For more information or to apply for a job, contact Personnel Services, 201 S. Seventh St., west entrance, at 882-7976.

Faculty discuss salary concerns

Concerns about faculty salaries were dis-cussed at the Nov. 21 Faculty Council meet-

ing. "The main concern is that salary goals that are part of the long-range plan may be compromised during years of lower state appropriations in favor of the few selected programs," said forestry Professor Carl Settergren, chair of the fiscal affairs committee. "There are programs above and beyond eminence and enhancement. We shouldn't overlook these in telling our story to the state.

The fiscal affairs committee, he said, wants to track the progress toward salary goals. Sam Brown, professor of psychology, said, "I'm concerned that many qualified people will no longer pursue academic careers. The University has a long-term vested interest in seeing that we can provide salaries that are competitive.

Members also discussed the proposed 1987-88 academic calendar, which the group plans to vote on Dec. 19. According to the proposed calendar, 1987 fall semester classwork would begin Aug. 26 and conclude Dec. 10, with breaks for Labor Day and the Thanksgiving holidays. Final exams would begin Dec. 12, and the semester would close Dec. 18.

In winter semester 1988, classwork would begin Jan. 13 and conclude April 28. Finals would begin April 30, and the semester would close May 6. Commencement is scheduled for May 7.

Classwork in the eight-week 1988 summer session would begin June 14 with the session closing Aug. 5. Classwork in the first four-week summer session would begin June 14 and conclude July 8. The second four-week session would be July 8 to Aug. 5. Summer commencement is set for Aug. 5.

In other matters, John Bauman, professor of chemistry and chair of the academic and faculty affairs committee, discussed the progress of a study of undergraduate education at UMC. Students surveyed said that quality of instruction in freshman courses is not as good as that in upper-level courses. Students also reported occupational goals rather than broad educational objectives. Problems with advising and teaching assistants were the prime complaints.

Bauman suggested that the campus consider offering a freshman course involving writing, critical thinking, outings to concerts and membership in campus organizations. Another idea, he said, is peer evaluation of teachers.

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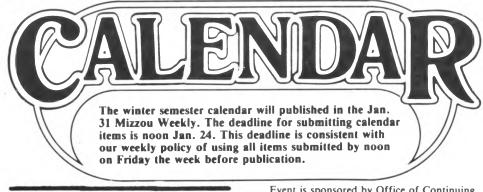
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NOMINATIONS WELCOME: All UMC



Highlights

- CONCERT: Tuba Christmas will be presented
- CONCERT: Tuba Christmas will be presented at noon Dec. 6 on Lowry Mall.
 CONCERT: "Elijah," featuring the UMC Choral Union and the University Philharmonic, will be presented at 8 p.m. Dec. 7 and 3 p.m. Dec. 8 in Jesse Aud. Cost: \$7. Call 882-3875.
 CHRISTMAS TREE SALE: Event sponsored by the UMC Forestry Club will be held from 9 a.m.-8 p.m. Dec. 12-15 under the east side stands at Memorial Stadium. For east side stands at Memorial Stadium. For

information, call 882-7045. WOMEN'S BASKETBALL: Mid-America Classic, featuring Missouri, Tennessee Tech, Alabama and Idaho, will be played at 6 and 8 p.m. Dec. 13-14 in the Hearnes Arena. Cost to be announced.

6 Friday

- CONFERENCE: "Family Physicians and the Alcoholic/Chemically Dependent Patient," sponsored by Missouri Institute of
- Psychiatry, will be presented today through Dec. 8 at the Omni International Hotel, Union Station, 1820 Market St., St. Louis. Cost: \$135
- CONFERENCE: "Micros Managing Maintenance," sponsored by Engineering Extension, will be held from 8 a.m.-5 p.m. in Springfield, Mo. Cost to be announced. Call 882-3088.
- LAW SEMINAR: "Jury Selection, Body Language and the Visual Trial" will be held from 10 a.m.-3:30 p.m. at the Hilton Inn, 2200 I-70 Drive S.W. Registration is at 9:30 a.m. Cost: \$75 in advance, \$85 at door

Event is sponsored by Office of Continuing Legal Education. Call 882-7251. CONCERT: See Highlights.

- **PSYCHIATRY SPEAKER:** James L. Hedlund, professor of psychiatry, will speak about "Clinical Consultation by Computer: Dealing with Emotional Crises in a Remote
- Area" at 1 p.m. at the St. Louis State Hospital Complex, Kohler Bldg. Aud., 5400
- Arsenal St., St. Louis. BLACK CULTURE CENTER: Kwanza will be presented at 5 p.m. at the Black Culture Center, 823 Virginia Ave.
- LAWS OBSERVATORY: Observatory, located on roof of Physics Bldg., will be open from
- 8-10 p.m., weather permitting. Call 882-3036 or 443-4335 for more information. UNIVERSITY THEATER: "Play the Flip Side" will be performed at 8 p.m. in the Rhynsburger Theater, UMC Fine Arts Center. Tickets are \$5 for the general public, \$4.50 for faculty and staff, and \$2.50 for students and senior citizens. Call 882-7857

7 Saturday

TEST: LSAT will be given today. Advance registration necessary. Call 882-4801.

- **RECITAL:** UMC students Wendelin Lockett and Mark Holcomb will give a joint vocal
- recital at 3:30 p.m. in the Fine Arts Recital Hall. Part of the Student Recital Series. MSA FILM: "The Killing Fields" will be shown at 7 and 9:30 p.m. in Middlebush
- Aud. Cost: \$2. MEN'S BASKETBALL: Team will play St. Bonaventure at 7:35 p.m. in the Hearnes
- Arena. Cost: \$6.50 and \$5 faculty/staff, \$4.50 and \$3.50 students. CONCERT: See Highlights. UNIVERSITY THEATER: "Play the Flip

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FACULTY WORKSHOP: The second annual New Undergraduate Faculty Workshop will be held from 9 a.m.-12:30 p.m. in the Hearnes Bldg. Participants will meet directors of student support service programs, successful and experienced faculty members and student leaders. Event is sponsored by the Office of Academic Assistance. Call 882-3086.

8 Sunday

CONCERT: See Highlights. MSA FILM: "You Can't Take it with You"

will be shown at 8 p.m. in Memorial Union Aud. Cost: 50 cents. UNIVERSITY THEATER: "Play the Flip Side'' will be performed at 2 p.m. in the Rhynsburger Theater, UMC Fine Arts Center. Tickets are \$5 for the general public, \$4.50 for faculty and staff, and \$2.50 for students and senior citizens. Call 882-7857

9 Monday

- WOMEN'S CENTER: "Health for the Holidays: Where are you going? To do what? With whom? Until when?" will be
- presented at noon in 1 Gentry Hall. BIOCHEMISTRY SEMINAR: "Protein Secretion by Early Embryos: Role in Maternal Recognition of Pregnancy'' will be presented by Michael Roberts, animal science and biochemistry professor, at 3:30 p.m. in S261 Nursing School.
- **EXHIBITION:** Annual art faculty open house will be held from 7-9 p.m. in the Fine Arts Bldg.
- MEN'S BASKETBALL: Team will play Western Illinois at 7:35 p.m. in the Hearnes Arena. Cost: \$6.50 and \$5 faculty/staff,
- \$4.50 and \$3.50 students.
 MSA FILM: "The Magic Flute" will be shown at 8 p.m. in Memorial Union Aud. Cost: 50 cents faculty/staff.

10 Tuesday

TEST: GED will be given from 8 a.m.-4 p.m. in S16 Memorial Union. Advance registration necessary. Call 882-4801.

- 1985 MISSOURI INCOME TAX **INSTITUTES:** Event sponsored by School of Law will be held today and tomorrow at the Ramada Inn South, 5701 Longview Road, Kansas City. Call 882-4031.
- ENGINEERING CONFERENCE: "Hazardous Waste Training," sponsored by Engineering Extension, will be held from 9 a.m. 4:30 p.m. in St. Louis. Cost: \$195. Call 882-3088
- FRIENDS OF ETHNOMEDICINE: "Women's Grouping and Medical Reform in Historical Perspective" will be presented
- by Lorine Goodwin, history graduate student, at 3:40 p.m. in 311 Switzler Hall. **RESEARCH SEMINAR:** "Glaucoma: Patient Compliance in Taking Medication" will be presented by Michael Kass of the Washington University Department of Ophthalmology at 4:30 p.m. in the Mason Institute of Ophthalmology Conference
- Room **CLOTHING AND TEXTILES: Pat Cantor,** director of merchandising for Harper's Bazaar of New York, will discuss fashion publications from 7-9:30 p.m. in Geology Aud. Open to faculty. Students must be enrolled in CT 355.
- CONCERT: The Women's Chorus, directed by Greg Fuller, will perform at 7 p.m. in the Fine Arts Recital Hall. MSA FILM: "Little Big Man" will be shown
- at 8 p.m. in Memorial Union Aud.

11 Wednesday

- **1985 MISSOURI INCOME TAX INSTITUTES:** Event sponsored by School of Law will be held today and tomorrow at
- the Grecian Steak House, Highway 67 North, Poplar Bluff, Mo. Call 882-4031 **MARKETING SEMINAR FOR MISSOURI** WOMEN IN AGRICULTURE: Event will
- be held today and tomorrow in Cape Girardeau. Cost: \$50. Call 882-2667
- **PHYSIOLOGY SEMINAR: "Status of CCK** as a Satiety Hormone'' will be presented by Roger Reidelberger, research physiologist at Truman Veterans Hospital, at 11:40 a.m. in MA414 Medical Sciences Bldg.

- PSYCHIATRY COLLOQUIUM: Burt Pepper, director of the Rockland County Community Mental Health Center in Pomona, N.Y., will discuss "The Young Adult Chronic Patient" at 1 p.m. in the Truman Veterans Hospital Aud.
- **RECITAL:** Saxaphone students of Barbara Wood, UMC professor of saxaphone and bassoon studies, will give a studio recital at 3:40 p.m. in the Fine Arts Recital Hall. Part of the Student Recital Series.
- MSA FILM: "Allegro Non Troppo' will be shown at 7 and 9:30 p.m. in Ellis Aud. Cost: \$1 faculty/staff, 50 cents students. WOMEN'S CENTER: "Turkey and
- Trimming" will be presented at 7 p.m. in 1 Gentry Hall by Debbi Moseley, owner of Bodyworks, who will discuss fitness and exercise. Wear comfortable clothes.
- MEN'S BASKETBALL: Team will play Middle Tennessee State at 7:35 p.m. in the Hearnes Arena. Cost: \$6.50 and \$5 faculty/staff, \$4.50 and \$3.50 students. CONCERT: The Esterhazy Quartet will perform at 8 p.m. in the Fine Arts Recital Hall
- Hall

12 Thursday

- **1985 MISSOURI INCOME TAX INSTITUTES:** Event sponsored by School of Law will be held today and tomorrow at the Party Room, SEMO Center, 900
- Normal, Cape Girardeau, Mo. Call 882-4031 CHRISTMAS TREE SALE: See Highlights.
- STAFF ADVISORY COUNCIL: Group will
- meet at 1:15 p.m. in S204 Memorial Union. EMPLOYEE DEVELOPMENT SEMINAR: "Success with Stress and Stress Management" will be presented by Dean
- Baxter, staff development specialist, from 9 a.m.- 4 p.m. in the Training and Development Conference Room, lower level Lewis Hall.
- WOMEN'S CENTER PROGRAM: "Getting the Best of Your Stress" will be presented by relaxation specialists in a pre-finals, pre-vacation relaxation session at 7 p.m. in 1 Gentry Hall. SEMESTER CLASSWORK ENDS: 10 p.m.

13 Friday

- HOLIDAY OPEN HOUSE: Visitor and Guest Relations will have an open house from noon- 5 p.m. at 103 Elm Street Bldg.
- WOMEN'S BASKETBALL: See Highlights. LAWS OBSERVATORY: Observatory, located

on roof of Physics Bldg., will be open from 8-10 p.m., weather permitting. Call 882-3036 or 443-4335. STOP DAY.

14 Saturday

TEST: GRE will be given in 126 Physics Bldg. Advance registration necessary. Call 882-4801

WOMEN'S BASKETBALL: See Highlights. FINAL EXAMINATIONS BEGIN



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Notes	

Capture information

Date captured	July-December, 2022
Scanner manufacturer	Plustek OpticBook
Scanner model	A300 Plus
Scanning system software	Book Pavilion
Optical resolution	600 dpi
Color settings	8 bit grayscale for majority of pages;
	24 bit color for color illustrations/portraits/photographs
File types	tiff
Notes	

Derivatives - Access copy

Compression	Tiff: LZW compression
Editing software	Adobe Photoshop 2022
Resolution	600 dpi
Color	same as captured
File types	pdf created from tiffs
Notes	Images cropped, straightened, and brightened.